



香港大學

THE UNIVERSITY OF HONG KONG

## Information Sheet 2018-2019

GENERAL INFORMATION	
University Website	<a href="http://www.hku.hk">http://www.hku.hk</a>
HKU Around the World	<a href="http://www.global.hku.hk">http://www.global.hku.hk</a>
Website for Exchange Students	<a href="http://www.aal.hku.hk/studyabroad/">http://www.aal.hku.hk/studyabroad/</a>
Mailing Address (For courier delivery as well)	International Affairs Office G/F Fong Shu Chuen Amenities Centre The University of Hong Kong Pokfulam Road, Hong Kong
Contact Information	<b>Country Coordinators:</b>  <b>Africa and U.K.</b> Ms. Janice Lam: <a href="mailto:janicews@hku.hk">janicews@hku.hk</a> / (852) 2859 8979  <b>Asia, Australasia and Europe (except U.K.)</b> Ms. Christine Wong: <a href="mailto:chriswkl@hku.hk">chriswkl@hku.hk</a> / (852) 2219 4125  <b>North and South America</b> Ms. Iris Ip: <a href="mailto:irisipa@hku.hk">irisipa@hku.hk</a> / (852) 2241 5897
	<b>General Enquiries</b>  <b>Incoming programmes</b> Email: <a href="mailto:exchange@hku.hk">exchange@hku.hk</a>  <b>Outgoing programmes</b> Email: <a href="mailto:goabroad@hku.hk">goabroad@hku.hk</a>
Office Phone	(852) 2219 4549
Office Fax	(852) 2291 0451

## STUDENT EXCHANGE APPLICATION INFORMATION

Duration of exchange	<input type="checkbox"/> One semester or one academic year
Entry requirements	<p>In order to apply for the exchange programme at HKU, students must meet the following criteria:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Undertaken a minimum of 1 year of university level study by the time you start at HKU</li> <li><input type="checkbox"/> Applicants to Faculty of Law must have at least upper second class honours (2:1) results, which converts to approximately a CGPA of 3.33 or above on a 4.2 scale</li> <li><input type="checkbox"/> Applicants to Faculty of Business and Economics must have a grade level of B average / CGPA 3.0 / Satisfactory level</li> <li><input type="checkbox"/> Non-native English speakers are required to meet the English Language Requirements</li> </ul>
Level of English proficiency requirement*	<p>Unless English is the applicant's first language and/or the teaching medium of home institution, applicant will need a recognised English Language qualification to be admitted into the exchange programme.</p> <ul style="list-style-type: none"> <li>• Please refer to Part B of <a href="http://www.aal.hku.hk/admissions/international/admissions-information?page=en/university-entrance-requirements">http://www.aal.hku.hk/admissions/international/admissions-information?page=en/university-entrance-requirements</a> for the list of acceptable minimum qualifications.</li> <li>• Please note the Faculty of Law has a higher requirement for English proficiency (as below):             <ul style="list-style-type: none"> <li>○ TOEFL (iBT) 97</li> <li>○ IELTS 7.0 with no subtest below 6.5</li> </ul> </li> </ul> <p>Applicants whose first language and/or teaching medium of home institution is English, will have to upload the "English Language Proficiency Statement for Incoming Students" signed by their exchange coordinator of home institution in their online application. We have already sent the Statement template to our partner exchange coordinators.</p> <p>*The University of Hong Kong reserves the right to ask for further proof of sufficient English-language proficiency.</p>
Nomination period	<p>September admission (Fall semester or full year)</p> <input type="checkbox"/> February 15 – March 31, 2018
	<p>January admission (Spring semester)</p> <input type="checkbox"/> August 1 – September 1, 2018
Application procedures	<p>Upon receiving nomination submitted by the institution, International Affairs Office will send an invitation email to students with login details of the online application system.</p>

Application deadlines	<p>The application has to be completed online by the following dates:</p> <p>September admission (Fall semester or full year):  <input type="checkbox"/> April 30, 2018</p> <p>January admission (Spring semester):  <input type="checkbox"/> September 30, 2018</p>
Supporting documents required to be submitted with exchange application	<p>Applicants are required to complete the application with submission of the required supporting documents as follows:</p> <p>A. Exchange Application Documents**</p> <p>(i) To be verified and uploaded by exchange co-ordinator of applicant's home institution:  (1) Official transcript issued by your home institution (include translation if not in English)  (2) Proof of English Language proficiency</p> <p>(ii) To be uploaded by applicant:  (3) Copy of the Personal Information Page of your passport (only one page)  (4) Curriculum vitae (for Faculty of Law applicants only)</p> <p>**Hard copy of the exchange application documents is not mandatory as long as the documents are submitted to the application system accordingly. We shall communicate with you immediately should the hosting Faculty require to receive hard copy of the documents.</p> <p>B. Visa Application Documents***</p> <p>Check carefully to see which office you should approach for the visa application and please follow the corresponding procedures:</p> <p>(i) China Affairs Office (CAO):  For Mainland Chinese students, and Chinese students from institution outside China, please:  (1) Visit <a href="http://www.als.hku.hk/hkucao/svapp_e.php">http://www.als.hku.hk/hkucao/svapp_e.php</a> for further information.  (2) Submit online application via CAO.  (3) Mail hard copy of complete set of application to:</p> <p style="text-align: center;">China Affairs Office  MG14, G/F, Main Building  The University of Hong Kong  Pokfulam, Hong Kong  RE: Visa Application - Exchange</p> <p>OR</p> <p>(ii) Centre of Development and Resources for Student (CEDARS):</p>

	<p>For non-local students with nationalities other than Chinese, or Chinese nationals with residency in overseas, please:</p> <p>(1) Visit <a href="http://www.cedars.hku.hk/sections/campuslife/VisaMatters/FormsNotes.php">http://www.cedars.hku.hk/sections/campuslife/VisaMatters/FormsNotes.php</a> for further information.</p> <p>(2) Send soft copy of complete set of application by email to <a href="mailto:visa-exchange@cedars.hku.hk">visa-exchange@cedars.hku.hk</a> for checking.</p> <p>(3) Mail hard copy of complete set of application to:</p> <p style="text-align: center;">Centre of Development and Resources for Students 3/F, Meng Wah Complex The University of Hong Kong Pokfulam, Hong Kong RE: Visa Application – Exchange</p> <p>***All documents must be with hand-written signature of the applicants. Printed or soft copies will not be accepted. You may be requested to submit other supporting document(s), if any, as well.</p>
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<p><b>HKU Summer Institute</b></p>
<p>HKU Summer Institute offers a wide range of programmes delivered by different faculties, providing quality learning and invaluable study abroad opportunity for students. The programmes are open to all undergraduates and are best suited for students who are looking to expand their academic and cultural horizons during summer in one of the most vibrant cities in Asia.</p> <p>HKU Summer Institute offers more than 30 credit-bearing and non-credit-bearing programmes in the fields of Arts and Humanities, Social Sciences, Business and Economics, and Science. These programmes are delivered in the form of lectures by acclaimed HKU professors and prestigious scholars, and also in the form of workshops, site visits, field trips and case discussion. Alongside, students are provided with the opportunities to participate in cultural and social activities, which enable students to have some personal experience of the local culture and acquire a deeper understanding of the local community.</p> <p>For list of courses and application procedures, please visit: <a href="http://www.aal.hku.hk/summerinstitute/">http://www.aal.hku.hk/summerinstitute/</a></p> <p><b>HKU Summer Institute</b> Email: <a href="mailto:ugsummer@hku.hk">ugsummer@hku.hk</a> Ms. Olivia Low: <a href="mailto:olilow@hku.hk">olilow@hku.hk</a> (852) 3917 6181</p>

<b>ACADEMIC INFORMATION</b>	
Courses available for exchange students	<a href="http://www.aal.hku.hk/studyabroad/support.php?pid=4&amp;type=incoming#Semester">http://www.aal.hku.hk/studyabroad/support.php?pid=4&amp;type=incoming#Semester</a>
Restricted programmes or courses not opened to exchange students	<p>Courses offered by the following Faculties/programmes:</p> <ul style="list-style-type: none"> <li>• Faculty of Architecture</li> <li>• Faculty of Dentistry</li> <li>• Li Ka Shing Faculty of Medicine</li> <li>• BSc (Exercise and Health) Programme</li> <li>• Most final year project courses provided by all faculties</li> </ul>
Course load	<ul style="list-style-type: none"> <li>• 30 credits per semester</li> <li>• 6 credits per course (in general)</li> <li>• Students are required to take a minimum of 24 credits to a maximum of 36 credits in each semester subject to approval of Dean/Head of Department</li> </ul> <p><b>NOTE:</b></p> <ol style="list-style-type: none"> <li>1. <b>At least</b> 3 courses (worth 18 credits) must be chosen from one single faculty per semester.</li> <li>2. Students admitted to Faculty of Law can choose <b>no more than</b> 6 credits of non-law course (i.e. 1 course) in each semester. Please refer to: <a href="http://www.law.hku.hk/prospectivestudents/incoming_exchange.php?q=course">http://www.law.hku.hk/prospectivestudents/incoming_exchange.php?q=course</a> for further information.</li> </ol>
Language of instruction	English, except for courses offered by the Department of Chinese (course codes start with CHIN – e.g. CHIN2013)
Academic calendar	<p>2017-18: Please refer to “Dates of Semester” section at <a href="http://www.ase.hku.hk/">http://www.ase.hku.hk/</a></p> <p>2018-19: to be updated</p>

<p>Course registration</p>	<p>Applicants will be asked to indicate the courses they intend to take in the “Proposed Study at HKU” section of the online application for the faculties to consider their application. The courses shown on the admission letter only indicates the student is eligible for the courses. Students are still required to register for courses through course selection system.</p> <p>Admitted students will be asked to complete <b>Online Master Registration</b> (please refer to “Arrival Information” in Page 7 for further details) on HKU Portal and will be advised of the course selection schedule and procedures at least 2 weeks before the semester starts. After Online Master Registration, students can preview optional course list and corresponding timetable of their curriculum on HKU Portal. However, they are unable to enroll in any courses until the course selection period starts.</p> <p>Course selection period usually begins in 2 weeks before the semester starts for Semester 1 and at the first day of teaching for Semester 2, and lasts for 2 weeks during which students can access online course selection system and add / drop courses. Please note that course enrollment is done online via HKU Portal on a first-come-first-served basis. The periods of course selection can be referred from this page: <a href="http://aao.hku.hk/sy3/plan-of-study/important-academic-dates/">http://aao.hku.hk/sy3/plan-of-study/important-academic-dates/</a>.</p>
<p>Academic transcript</p>	<p>In order to avoid any delay in the dispatch of official transcripts and to echo with the “Go Green” initiative of HKU, University-level exchange students who need a copy of the official transcript from HKU, either for submission to the home institution or any other purposes, will have to make their own arrangement by applying through HKU and the copy should be mailed to the students’ home mailing addresses.</p> <p>The above arrangement would be applicable to all University-level incoming exchange students. If your institution also has exchange agreement(s) with any of our faculties/departments, please check with corresponding office(s) for the arrangement of official transcripts for incoming exchange students.</p> <p>Students can apply for the transcript copy(ies) AFTER examination results have been released through <a href="http://ase.hku.hk/asoffice/">http://ase.hku.hk/asoffice/</a> (Click “Transcript”-&gt;“Application – For graduates”) and there will be an administration fee incurred.</p>

## LIVING EXPENSES AND PREPARATORY INFORMATION

### [HKU Preparatory Guide for Non-local Students 2017-2018](#)

(version 2018-2019 to be updated)

## ADDITIONAL VISA INFORMATION

Travel to Mainland China	You need to apply for a separate tourist visa to Mainland China. If you would like to apply in Hong Kong, you can do so in person at the <a href="#">China Travel Service (H.K.) Limited</a> (E-mail: <a href="mailto:enquiry@ctshk.com">enquiry@ctshk.com</a> ). You may be able to apply your local Chinese Embassy before you come to Hong Kong. You can contact them for assistance directly.
Working in Hong Kong	Exchange students are NOT allowed to work in Hong Kong under student visa conditions.

## ARRIVAL INFORMATION

Planning your arrival	Buddy mentors will be assigned to all incoming exchange students. The buddy mentors can provide linguistic support, cultural guidance and information about life at HKU.
Online Master Registration and application for student card	Students will be asked to complete Online Master Registration on HKU Portal at least 2 weeks before the semester starts. Application for student card usually takes place during the week before classes begin and details will be sent to students at least 2 weeks before the semester starts.
Orientation	A series of orientation activities will be organised for incoming exchange students and details could be found at <a href="http://www.aal.hku.hk/studyabroad/support.php?id=12&amp;type=incoming">http://www.aal.hku.hk/studyabroad/support.php?id=12&amp;type=incoming</a> Free-of-charge for Orientation. Optional tours and cultural activities will be offered at notional charge.

<b>ACCOMMODATION INFORMATION</b>	
Application	Please apply through the link embedded in the online application form in the email from us as soon as the application starts, as it will be placed on a first-come-first-served basis.
Hall Information	<a href="#">CEDARS – Accommodation</a>
Hall Charges	<a href="#">CEDARS – Hall charges</a>
Room Type	Most of the rooms are double room. Only St. John’s College, Ricci Hall and HKU Residential Colleges provide very limited single rooms.
Meal Information	Some halls have compulsory meal plans, others do not (see <a href="#">Hall Charges</a> for details). For those residents whose halls do not provide compulsory meal plans, they can have meals on campus.

<b>HEALTH / INSURANCE INFORMATION</b>	
Medical Services	HKU provides free primary health care to full-time students at the University’s out-patient clinic. Dental service is also available at a notional charge. Please visit <a href="http://www.uhs.hku.hk/">http://www.uhs.hku.hk/</a> for more information.
Insurance	Medical insurance is optional but highly recommended. Students can purchase accident insurance upon their arrival at HKU.

<b>COUNSELLING AND PSYCHOLOGICAL SERVICES / SPECIAL EDUCATIONAL NEEDS</b>	
Counselling and Psychological Services	CEDARS – CoPE offers counselling and psychological services for free on issues like studying and learning challenges, adjustment issues, interpersonal relationships, personal development, emotional distress and mental health concerns. You will benefit from talking to counsellors, who will guide you to discover your personal attributes and strengths. For more information and making an appointment, please visit: <a href="http://wp.cedars.hku.hk/web/cope/">http://wp.cedars.hku.hk/web/cope/</a>
Special Educational Needs (SEN)	SEN Support is the service unit for students with physical and sensory disabilities, learning and developmental disabilities. They provide comprehensive service and support to facilitate student’s university adjustment and learning. If you wish to receive additional support, please contact <a href="mailto:cedars-SEN@hku.hk">cedars-SEN@hku.hk</a>