







Classes will be conducted face-to-face.

- In principle, classes will be conducted face-to-face.
- Students who have not yet entered Japan or have been officially permitted to attend classes online by Hitotsubashi University may take classes online.
- Depending on the situation of the students, the mode of class delivery may change after course registration period by consultation.

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2. Course Registration

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Course Registration Period

Friday, April 7 – Friday, April 14



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Withdrawal (W) of your registered course(s)

If you have registered for a course and decided to withdraw from it after the registration period, you must process the withdrawal using the CELS Online Registration System during the withdrawal period. After that period, you will not be able to withdraw. Failure then to complete the assigned (assessment) tasks will result in a Fail grade (F).

Course Withdrawal:

Monday, April 24 – Sunday, April 30

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Course Enrollment Web Lottery

Decision regarding the enrollment for Exchange students will be made by the web lottery.

First Web Lottery: 9:00 April 3 – 12:00 April 4 [JST] Second Web Lottery: 17:00 April 5 – 14:00 April 6 [JST]

For details, contact the administration office.

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How to Register

If you are

> a Research Student

- > an Exchange Student (Undergraduate / Graduate)

 \rightarrow you should register via Campus Education Learning System (CELS) online.

* Graduate Exchange Students and Research Students may apply to the Second Web Lottery.

How to register

■ If you are a **Regular Graduate Student** → you cannot apply to the Web Lottery

Please contact an administration office for registration.

★ If you have not arrived yet

※ A link for ZOOM meeting will be announced via manaba

Access to ZOOM meeting





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- Self-registration on MANABA is different from the CELS course registration. <u>To enroll in the course as a regular student</u>, you should <u>complete the course registration procedure on CELS.</u>
- Exchange Students and Research Students who win the Web Lottery will be automatically registered on MANABA.

★ Regular Graduate Students should make a temporary selfregistration on manaba before the classes start.

NOTE! After the registration period is closed, all students <u>except</u> regular students enrolled in the course will be automatically deleted from MANABA.

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Professors will post important news on MANABA

- ★ Zoom links (URL) for logging in to the classes online (for students who have not arrived in Japan)
- ★ important announcements and information on the courses

Make sure you have Student ID and the password

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	1HE70101	Basic Japanese I		2020	Spring-Summar Mon2, Tus2, Wied2, Thu2, Frl2
	1HE70202	Basic Japanese II		2020	Autumn-Winter Mon1, Tue1, Wed1, Thu1, Fri1
	1HE70102	Basic Japanese I		2820	Auturn-Witter Mon2, Tun2, Wed2, Thu2, Fit2
	1HE70201	Basic Japanese I		2019	Spring-Summer Mon1, Twe1, Wed1, Thu1, Fil1
	1HE70101	Basic Japanese I		2019	Spring-Summer Mon2, Tue2,



After you click the button "Register", the following message will be displayed.

"Self registration is complete. If you would like to finalize the registration, please do so using the Student Information System."

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Basic Japanese 1

- an intensive course
- 5 classes per week
- (5 credits)
- designed for students who want to learn the Japanese language intensively and major in the Japanese language at their home universities.

Introduction to Japanese Language

- a light course
- 3 classes per week
 (3 credits)
- designed for students who plan to study at Hitotsubashi University for 1 semester or more and want to start learning Japanese at a slower pace.















Japanese Language

一橋大学 **Course Instructors** Course Coordinator SUZUKI Sayuri suzuki.s@r.hit-u.ac.jp Office Hour: by appointment Other Instructors Introduction to Japanese **Basic Japanese 1** Language SIRAISHI, Erina Wu, Rija SAJI, Saki Long, Yiqun SUGIMOTO, Miho YAMAZAKI, Mayumi







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Course Period: April 10 – July 19



3 (for IJL) Or **5** (for BJ1) classes per week. Students should attend all 3 or 5 classes.







Main Textbook Structure

- Conversation and Grammar Section
 - ① Dialogue



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Main Textbook Structure

• Conversation and Grammar Section

② Vocabulary used in the Vocabulary Quiz and learning activities in class

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Main Textbook Structure

Conversation and Grammar Section

- ③ Grammar used for <u>self-study</u> and
 - class preparation

Students should read Grammar Notes before the class and come prepared.



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Main Textbook Structure

• Reading and Writing Section

1 Kanji

used in Kanji Quiz and class preparation

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Main Textbook Structure

• Reading and Writing Section

② Reading part used in Reading Activities in class



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Workbook Structure

• Grammar / Listening Comprehension / Kanji

Used for Homework. Do exercises and submit

the designated pages on the due date.

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Main Textbook Structure

Conversation and Grammar Section

 Vocabulary include Kanji (Very basic one)

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Main Textbook Structure

• Conversation and Grammar Section

1 Vocabulary

- Supplementary Material
- Wordbook used in the Vocabulary Quiz and learning activities in class





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Main Textbook Structure

Reading and Writing Section

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- All materials will be distributed before classes via MANABA or during the online classes by the instructor via zoom chat .
 - ★ <u>Students should check MANABA course page and</u> <u>download handouts before every class.</u>
- Copies of Lesson 1 will be distributed in class (only for the first week).

Regular students enrolled in the course **MUST** purchase both textbook and workbook as soon as possible.





Web sylla	bus (CELS)	Detailed Information
本情報/Basic Information	詳細情報/Detailed Information	授業計画詳細情報/Class Schedule Details
	entered Japan or have been of Hitotsubashi University may ta	/ after the class and via email. ducted face-to-face. Students who have not yet ficially permitted to attend classes online by ex classes online. Depending on the situation of the livery may change after consultation.
授業科日の概要	conversation, reading and writi	dents with the opportunity to acquire basic skills for ing that are necessary for everyday life in Japan. vhenever possible, starting from the first day. Class ious activities.
7 Course Overview		, the student will be able to:





		спеск	your	sched	ule
	Period (10:45-12:	30)	e I Schedule	Q:Vocabulary Quiz RF	Roleplay
	9/26	9/27	9/28	9/29	9/30
Quiz	Hiragana Quiz ③		Katakana Quiz①		VQ (L4)
HW	WB 2-A		WB 2-B		Writing (L3)
	L3 G2,3:〜ようび, に/へ[Direction] Kanji(L3) 一二三四	L3 G2,3,4: Time words/に[Time]/ い っ Kanii (L3) 六七八九-	L3 G3, 5, 6, 7:で [Place]/〜ませんか Kanii (L3)百千万円時	p38 [3-7] L3 G8: Lt, Dialogue, RolePlay, Reading and Writing Kanii (L3) Review	L4 G1,2:~は [Position]です/~に ~があります/います Kanii (L4) 日本人
	10/3	10/4	10/5	10/6	10/7
Quiz		Katakana Quiz(2)	· · · · · · · · · · · · · · · · · · ·	KQ (L3)	VQ (L5)
HW	WB 3-A		WB 3-B, KHW3-2		Writing (L4)
	p42 [4-2]		p48 [4-8]		
	L4 G1,3,7:[EVENT]が あります/たくさん /Noun [Post]	L4 G4,5,6,8: Verb[Past]/~じかん /と/~む	L4 まとめ, Dialogue, RP	L4 Reading and Writing	L5 G1: い/な Adjective[Present], どんな
	Kanii (L4) 月火水	Kanii (L4) 木金土曜			



- Use the class schedules to:
- preview lessons;
- get prepared for quizzes;
- submit assignments on time;
- manage your time effectively.
- ★ Class schedules may be subject to change.

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 3.4. Grading

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Grading

BJ1		IJL		
Final Exam, Presentation	30%	Final Exam, Presentation Mid-term Exam		
Midterm Exam	15%			
Hiragana, Katakana, Kanji Quizzes	10%	Hiragana, Katakana, Vocabulary Quizzes	20%	
Vocabulary Quizzes	10%	Homework		
Homework (Workbook)	15%	Participation	15%	
Writing Assignments	10%			
Participation	10%			
	100%	1(0%	

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Attendance

- No audit is allowed. Students who want to attend a Japanese learning class, are required to register.
- We take attendance very seriously. Being absent or late to class will be penalized with a total score reduction.
- Keep in touch with the class instructors if you have any problems with attendance.

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Attendance

If you are late for less than 20 minutes, you will be reduced by 20%. If you are late or leave the class for either 20 minutes or more after the class has started, you will also be reduced by 30%.

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Homework:

- You will be given homework assignments on a regular basis. Check the course schedule and meet deadlines.
- You should submit your homework at the beginning of the class following the instructor's directions. No submission after the deadline is accepted. It will NOT be marked on your score if submitted after due date.
- Incomplete or poorly done homework will NOT be accepted. If more than half of the assignment is incorrect, it will not be marked.

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Quizzes

- Quizzes will be usually given at the beginning of the class via manaba. If you come late, you will miss quizzes.
- No make up for quizzes.

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Exams

- Midterm and Final Exams include Speaking, Listening, and Reading Tests.
- Final Exam also includes a presentation.
- You may make up for midterm, and final exam ONLY IF YOU HAVE SERIOUS CIRCUMSTANCES. In this case you should submit a written explanation <u>and</u> inform the <u>coordinator</u> as soon as possible.
- Exams should be made up within a week of the scheduled time and will NOT be given prior to the scheduled test dates. The score on a make-up exam will be reduced by 10 %.

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NOTE:

We take attendance very strictly.

If students miss some classes, it will be difficult for them to catch up and successfully complete the course.

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4. FQA

How do we entry for the classes?

Submit "Entry Sheet for BJ1/IJL course" on manaba "Surveys" page.

*Only students who have already decided taking the class.

After you submit "entry sheet for BJ1/IJL", access to MANABA course "Resourses" page, and take "Pre-lesson for starters of BJ1/IJL". This page guides some self-study materials such as Japanese writing system, Hiragana & Katakana and "how to type" Japanese.





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4. FQA

Can we entry for both classes?

(In order to decide which class to take and opt-out during the withdrawal period)

Due to the registration system, Yes.

BUT!

By applying for both BJ1 and IJL, you may deprive other students of the opportunity to take Japanese classes. To avoid such trouble, please carefully read the course materials (syllabus and schedule) and choose <u>only one</u>.

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4. FQA

My major class conflicts with Japanese class. (i.e. Japanese Economics and BJ1 both are lectured in same day and same period) Is it possible to be absent some classes in a week?

NO. You must attend all classes. (BJ1: 5 classes a week, IJL: 3 classes a week)

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4. FQA

I would like to ask about the credits transfer with my home university.

Please ask administration office or Academic Advising Session (Q&A Session about course selection) 13:30-14:30 [JST] on 31 March at Mercury Tower 7F.

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4. FQA

Can we watch on-demand video of BJ1 or IJL courses if we entry?

 <u>NO</u>. Both courses are conducted face-to-face on time in the 1st or 2nd period. Any On-demand videos for regular students will be not provided.

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4. FQA

Is it possible to change the level if I feel this level will not be suitable for me?

► Basically, <u>NO</u>. Students are expected to take classes in the level you were placed.