WEB Lotteries

(for Undergraduate students, Graduate students, Exchange students, and MEXT Japanese Studies Students)

♦ 1st Entry: Apr. 3, 9 a.m. – Apr. 4, noon

For courses offered in the spring and/or summer quarters, summer intensive, Yearlong course (Announcement of results: Wednesday, Apr. 5, 3 p.m.)

♦2nd Entry: Apr. 5, 5 p.m. – Apr. 6, 2 p.m.

For courses offered in the spring and/or summer quarters, summer intensive, Yearlong course (Announcement of results: Thursday, Apr. 6, 8 p.m.)

♦3rd Entry: May 10, noon – May 11, noon

For courses offered in the summer quarter and summer intensive course (Announcement of results: Friday, May 12, noon)

♦4th Entry: Jul. 3, noon – Jul. 4, noon

For summer intensive course (Announcement of results: Wednesday, Jul. 5, noon)

- Graduate School students (Degree-seeking, Exchange) can apply for the "2nd Entry" only.
- After all lotteries, the registration will be closed even if some courses still have seats remaining.

Read information on the following slides carefully and follow the instructions posted on Campus Education Learning System (CELS)

Information on WEB Lotteries (1)

- Depending on the lottery period (1st Entry \sim 4th Entry), the courses eligible for the lottery differ (Spring-Summer semester courses, Spring quarter courses, Summer quarter courses, and Summer Intensive courses).
- Before applying for the lottery, check the following course registration rules carefully.
 - 1. Applicable Lottery Courses

To check if a course is a lottery course, please refer to the syllabus on CELS.

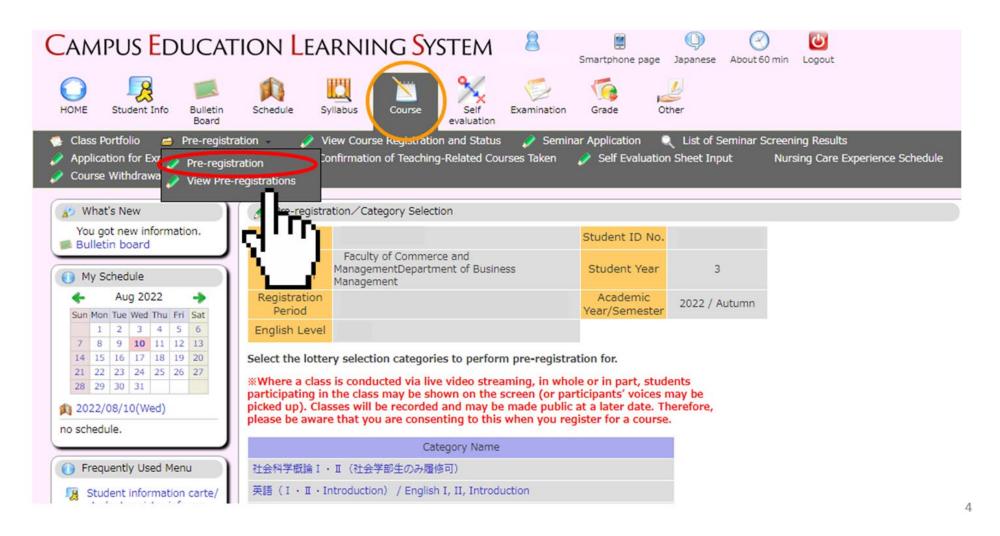
- → Go to "Syllabus" > "Search for Specific Items"
- Lottery courses are indicated with a "O" symbol in the "Online Registrator Lottery" section. (You can also use a search function to find courses subject to lotteries.)
- 2. "学士課程ガイドブック" (For Undergraduate degree-seeking students)
- 3. "学生便覧"(For Graduate degree-seeking students)
- 4. "Course Registration Guidelines for Exchange Students (Undergraduate level)
 and MEXT Japanese Studies Students" (For Exchange students and MEXT students)

Information on WEB Lotteries (2)

- If many students try to access CELS as the deadline approaches, you may not be able to complete your entry properly in time.
- You can change/add/delete your choices as many times as you wish during each entry period only. (Be sure to confirm details of your registration at the end of your operation.)
- The 2nd, 3rd, and 4th lotteries are held only for courses that have seats remaining after the previous lottery. You are not allowed to register for any courses after the end of all lotteries even if some courses have seats remaining.
- Courses that you won in the lotteries will be automatically registered. You are not allowed to change them to the other courses. You are not allowed to take any courses that you did not win, either. If you wish to withdraw from any of the courses you won in the lottery, you may only delete them during the designated Course Withdrawal period.

How to Apply for the Lottery (1)

- Log in to CELS @ https://cels.hit-u.ac.jp/.
- Go to "Course" > "Pre-registration."



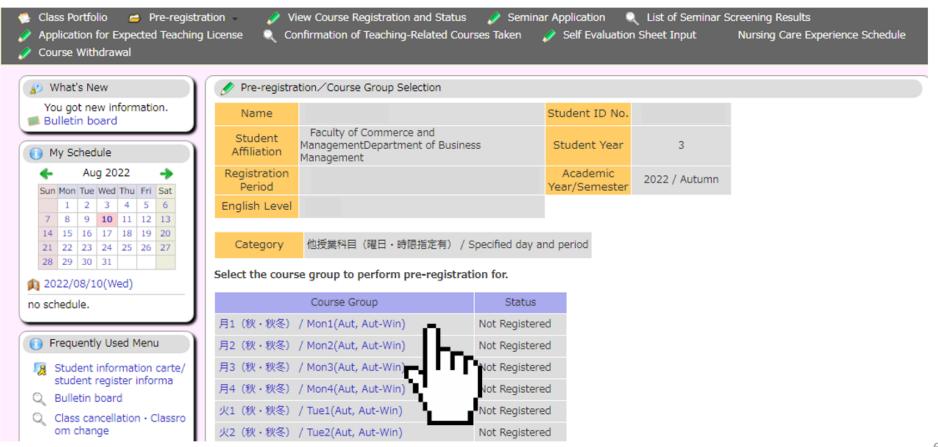
How to Apply for the Lottery (2)

Select the course category.



How to Apply for the Lottery (3)

- Select the course group (day and period).
- Courses with two classes per week are categorized into the course group of the first class.
 (e.g. A course with two classes on Mon. 2nd period and Thu. 2nd period → The course group is "Mon2")



How to Apply for the Lottery (4)

• Input priority rankings from 1 to 5 (up to five choices for each course group).

Category	他授業科目(曜日・時限指定有) / Specified day and period
Course Group	月1(秋・秋冬) / Mon1(Aut, Aut-Win)

Input between 1 and 5 course priority rankings.

The course with no remaining seat will be excluded from the list of choices.

In order to delete your registration and return to the previous screen, please click on the "Delete and Return" button.

月1(秋·秋冬) / Mon1(Aut, Aut-Win)

	ority nking	Course Code	Course	Instructor	Semester	Day / Period	Capacity	Number of remaining seats	No. Applied (1st preference)	Notes
		1ED41101	Topics in Probability and Statistics A	HONDA Toshio	Autumn	Mon1, Thu1	21	21	0	
1	\supset	1EG30101	Public Finance I	SATO Motohiro	Autumn	Mon1 , Wed1	190	190	0	
		1JA10402	Undergraduate Introductory Seminar	SAKAI TOMOYUKI	Autumn- Winter	Mon1	16	16	0	
2	\supset	1JD25501	Political & Diplomatic History of U.S.A.	T.B.D.	Autumn- Winter	Mon1	300	300	0	
		13371401	EU Law	NAKANISHI Yumiko	Autumn- Winter	Mon1	41	41	0	

Confirm

The input contents are checked, and the pre-registration screen will open.

Delete and Return

Deletes all pre-registration information that is registered to this course group, and returns to the Course Group Selection screen.

Clear

Returns input on the screen to its initial state.

How to Apply for the Lottery (5)

Click on the "Confirm" button.

Category	他授業科目(曜日・時限指定有) / Specified day and period
Course Group	月1(秋・秋冬) / Mon1(Aut, Aut-Win)

Input between 1 and 5 course priority rankings.

The course with no remaining seat will be excluded from the list of choices.

In order to delete your registration and return to the previous screen, please click on the "Delete and Return" button.

月1 (秋·秋冬) / Mon1(Aut, Aut-Win)

Priority Ranking	Course Code	Course	Instructor	Semester	Day / Period	Capacity	Number of remaining seats	No. Applied (1st preference)	Notes
	1ED41101	Topics in Probability and Statistics A	HONDA Toshio	Autumn	Mon1, Thu1	21	21	0	
1	1EG30101	Public Finance I	SATO Motohiro	Autumn	Mon1 , Wed1	190	190	0	
	1JA10402	Undergraduate Introductory Seminar	SAKAI TOMOYUKI	Autumn- Winter	Mon1	16	16	0	
2	1JD25501	Political & Diplomatic History of U.S.A.	T.B.D.	Autumn- Winter	Mon1	300	300	0	
	13371401	EU Law	NAKANISHI Yumiko	Autumn- Winter	Mon1	41	41	0	



The input contents are checked, and the pre-registration screen will open.

Deletes all pre-registration information that is registered to this course group, and returns to the Course Group Selection screen.

Returns input on the screen to its initial state.

How to Apply for the Lottery (6)

• Click on the "Register" button.

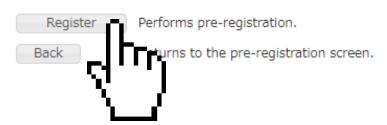
Category	他授業科目(曜日・時限指定有) / Specified day and period
Course Group	月1(秋・秋冬) / Mon1(Aut, Aut-Win)

If there are no mistakes in the course priority rankings, click the "Register" button.

To change the priority order, click the "Back" button to return to the pre-registration screen.

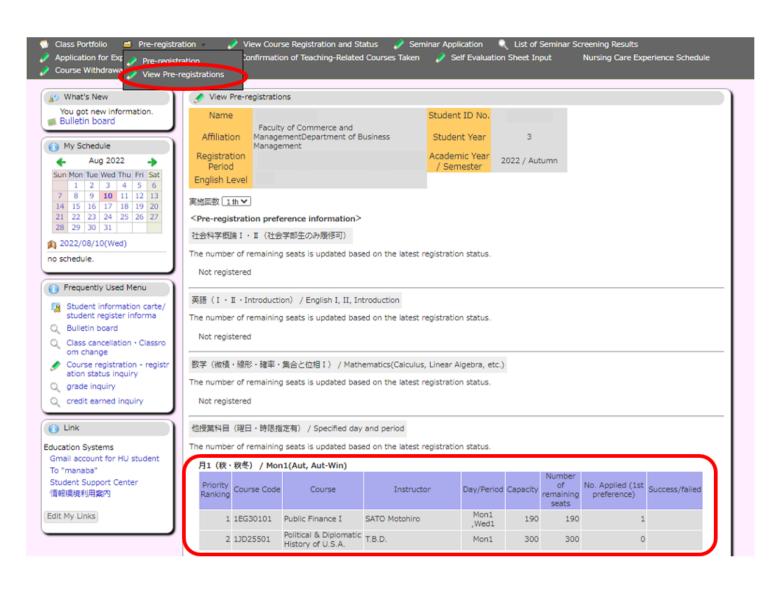
月1 (秋·秋冬) / Mon1(Aut, Aut-Win)

Priority Ranking	Course Code	Course	Instructor	Semester	Day / Class period	Capacity	Number of remaining seats	No. Applied (1st preference)	Notes
1	1EG30101	財政学I	SATO Motohiro	Autumn	Mon1 , Wed1	190	190	0	
2	1JD25501	アメリカ政治外交史	T.B.D.	Autumn- Winter	Mon1	300	300	0	



How to Apply for the Lottery (7)

Registration Successful (Registered courses can be checked under "View Pre-Registrations.")



How to Apply for the Lottery (8)

• To change your registration, follow the procedures on "How to Apply for the Lottery $(1) \sim (3)$ " again and change priority rankings and click on the "Confirm" button.

Input between 1 and 5 course priority rankings.

The course with no remaining seat will be excluded from the list of choices.

In order to delete your registration and return to the previous screen, please click on the "Delete and Return" button.

月1 (秋·秋冬) / Mon1(Aut, Aut-Win)

Priority Ranking	Course Code	Course	Instructor	Semester	Day / Period	Capacity	Number of remaining seats	No. Applied (1st preference)	Notes
1	1ED41101	Topics in Probability and Statistics A	HONDA Toshio	Autumn	Mon1, Thu1	21	21	0	
	1EG30101	Public Finance I	SATO Motohiro	Autumn	Mon1 , Wed1	190	190	0	
	1JA10402	Undergraduate Introductory Seminar	SAKAI TOMOYUKI	Autumn- Winter	Mon1	16	16	0	
	1JD25501	Political & Diplomatic History of U.S.A.	T.B.D.	Autumn- Winter	Mon1	300	300	0	
2	13371401	EU Law	NAKANISHI Yumiko	Autumn- Winter	Mon1	41	41	0	



The input contents are checked, and the pre-registration screen will open.

Deletes all pre-registration information that is registered to this course group, and returns to the Course Group Selection screen.

Returns input on the screen to its initial state.

How to Apply for the Lottery (9)

• To delete your registration, follow the procedures on "How to Apply for the Lottery $(1)\sim(3)$ " again and click on the "Delete and Return" button.

Input between 1 and 5 course priority rankings.

The course with no remaining seat will be excluded from the list of choices.

In order to delete your registration and return to the previous screen, please click on the "Delete and Return" button.

月1 (秋·秋冬) / Mon1(Aut, Aut-Win)

Prior Rank	*	Course	Instructor	Semester	Day / Period	Capacity	Number of remaining seats	No. Applied (1st preference)	Notes
	1ED4110	Topics in Probability and Statistics A	HONDA Toshio	Autumn	Mon1, Thu1	21	21	0	
1	1EG3010	I Public Finance I	SATO Motohiro	Autumn	Mon1, Wed1	190	190	0	
	1JA10402	Undergraduate Introductory Seminar	SAKAI TOMOYUKI	Autumn- Winter	Mon1	16	16	0	
2	1JD2550	Political & Diplomatic History of U.S.A.	T.B.D.	Autumn- Winter	Mon1	300	300	0	
	13371401	EU Law	NAKANISHI Yumiko	Autumn- Winter	Mon1	41	41	0	

Confirm

The input contents are checked, and the pre-registration screen will open.

Delete and Return

Delete and Return

Clear

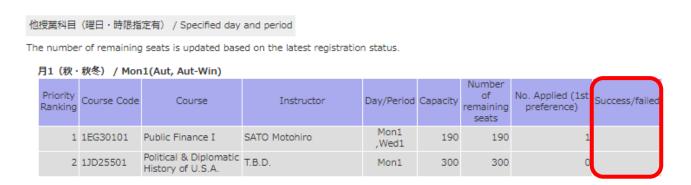
The input contents are checked, and the pre-registration screen will open.

Deletes all pre-registration information that is registered to this course group, and returns to the Course Group Selection screen.

Clear

Announcement of Lottery Results

Lottery results can be checked under "View Pre-Registrations" after the announcement.



- The number of courses you may win is one per course group. (You may not win any of them.)
- From the end of the entry period until the announcement of results, the following menus of CELS cannot be accessed:
 - Class Portfolio
 - Course Registration/View Course Registration and Status
 - Class Cancellations/Supplementary Classes Schedule
 - Grade

Notes for WEB lotteries

Three essential check points

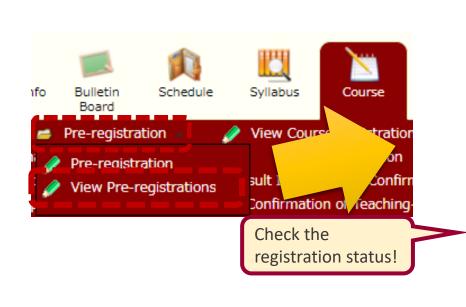
1. Do not forget to click on "Register"!

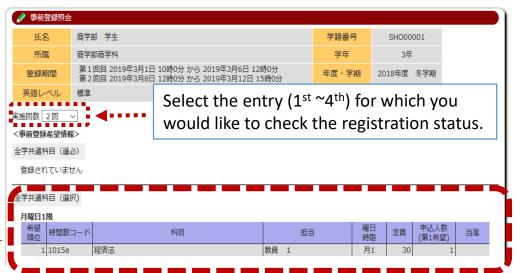
You will not be able to register for the courses unless you click on "Register"!
Otherwise your choices will not be saved.

* You will not receive a confirmation e-mail at completion of your registration.



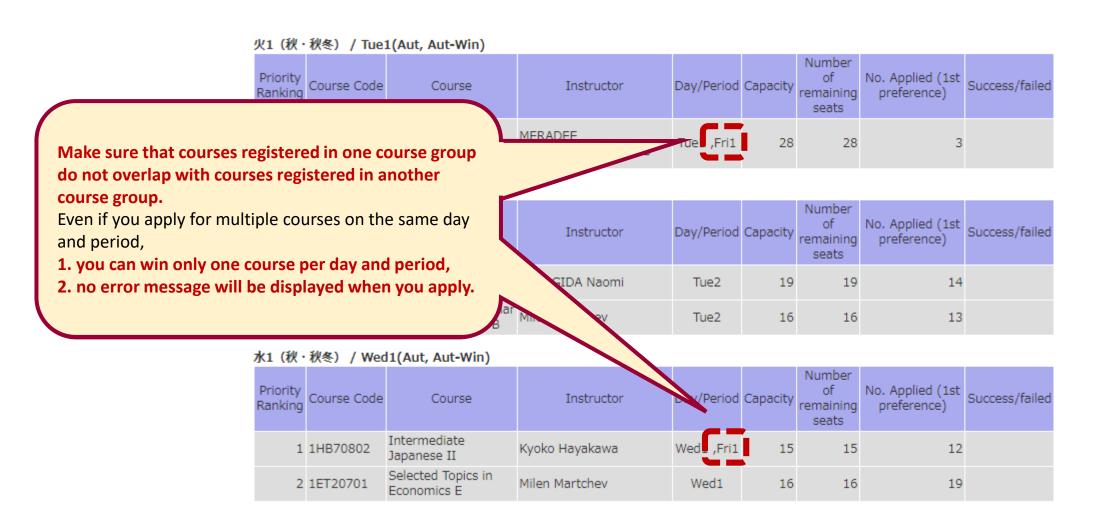
2. Open the "View Pre-registrations" page and check your registration status!





Three essential check points

3. Be careful with overlapping day and period!



Common errors at the time of the entry (examples)

Errors due to course registration restrictions

月1 (春・春夏)

時間割コード

Example: A graduate student enters a course that is open only to undergraduates ("学部基礎科目" offered by 4 faculties etc.).

Make sure to check:

"学士課程ガイドブック" (for Undergraduate degree-seeking students)

"学生便覧" (for Graduate degree-seeking students)

"Course Registration Guidelines for Exchange Students

(Undergraduate level) and MEXT Japanese Studies Students"

(for Exchange students and MEXT students)

町村 敬志

李 怡修

科目

⇒ゎ≠す

ひてください。

エラー内

20

150

月1,木

指示されている所属、年次以外の学生は履修できません。/Only students in the specified affiliation

Repeat marks

If you retake a course that you have taken in a previous semester, it will be marked as "上書き."

If you retake the course, the grade will be overwritten.

☆The previous grade will not appear on your transcript, only the most recent grade.

X Even if the grade before the overwrite is higher, it is unconditionally rewritten to the grade after the overwrite.

1GC20901	英語(ディスカッション・発展) I 上書き	ワンチェン・タイ	木2	16	0	0	
1GC20902	英語(ディスカッション・発展) I 上書き	ワンチェン・タイ	木3	16	0	0	
GC20903	英語(ティス Jッション・発展) I 上書き	ワンチェン・タイ	木4	16	0	0	
1001	央語 (LL) I 上書き	橋沼 克美	月3	40	0	2	
221003	英語(LL) I 上書き	早坂 静	金3	40	0	0	
GC21004	英語(LL) I 上書き	早坂 静	金4	40	0	0	
GC21007	英語(LL) I 上書き	江澤 美月	火3	40	0	0	
GC21008	英語(LL) I 上書き	江澤 美月	火4	40	0	0	
GC21011	英語(LL) I 上書き	加茂 秀隆	木2	40	0	0	
GC21012	英語(LL) I 上書き	加茂 秀隆	木3	40	0	0	
GC21015	英語 (LL) I Lat	山下 芳典	火1	40	0	0	
IGC21016	英語(LL) I 上書き	山下 芳典	水1	40	0	0	

Notes for WEB lotteries

Notes on the 2nd/3rd/4th lottery

The number of seats available for one course in the 2nd/3rd/4th lottery is the number of seats remaining after the previous lottery (lotteries).



- Courses with no remaining seats are excluded from the list of choices.
- You can win only one course per course group.

Notes for WEB lotteries

Be sure to check out the latest information on lottery courses and the lotteries on CELS.



Operation manuals are also available on CELS.