

HGP Japanese Language Program

Orientation

Beginner High



Hitotsubashi Center for Global Education



1. General Information on Classes



ひとつばしだいがく 中級前半
Intermediate Low

ひとつばしだいがく 初級後半
Beginner High

ひとつばしだいがく 初級前半
Beginner Low



Course steps



If you successfully pass courses at the level you were placed in, you will be eligible to take courses at a higher level in the following semester.



2. Course Registration



Course Registration Period

Wednesday, **April 10** –
Wednesday, **April 17**

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Course Enrollment Web Lottery

Enrollment for some classes with a limited number of students will be determined by a web lottery.

First Web Lottery:
9:00 April 4 – 12:00 April 5

Second Web Lottery:
17:00 April 8 – 14:00 April 9

Beginner High and **Intermediate Low** level courses are not affected.

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How to register

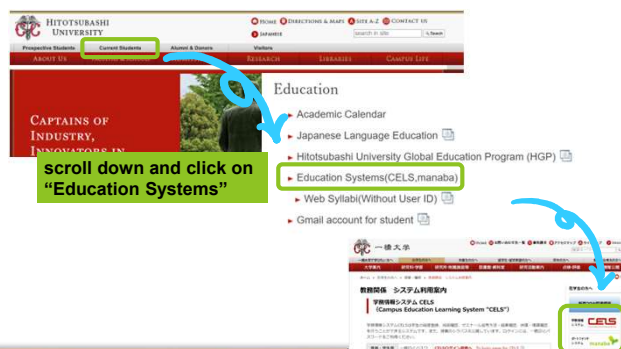
Register via the **Campus Education Learning System** online.




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How to Access: CELS

→ **HU homepage** → **Current Students**



scroll down and click on "Education Systems"

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Withdrawal (W) of your registered course(s)

If you have registered for a course and decided to withdraw from it after the registration period, you must process the withdrawal using the CELS Online Registration System during the withdrawal period.
After that period, you will not be able to withdraw. Failure to complete the assigned (assessment) tasks will result in a **Fail grade (F)**.

Course Withdrawal:
Wednesday, April 24 – Tuesday, April 30

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First Week Classes

Classes will be provided face-to-face.

Come to the classroom and bring a PC with you.

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ポータルシステム **manaba**

Self-registration on manaba

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Japanese Language Education Program

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- Self-registration on **MANABA** is different from the **CELS** course registration. To enroll in the course as a regular student, you should complete the course registration procedure on **CELS**.
- Students who win the Web Lottery will be automatically registered on **MANABA**.

NOTE! After the registration period is closed, all students except students enrolled in the course will **be automatically** deleted from **MANABA**.

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Professors will post important news on **MANABA.**

Adjust the reminder settings to receive announcements via email.

- ★ Make sure you have Hitotsubashi Student ID and the password

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How to Access: CELS
→ **HU homepage** → **Current Students**

scroll down and click on "Education Systems"

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Enter your Student ID and password

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Click **"Search and register for courses"** in the box **"About Self Registration"**

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Enter the course title "Basic Japanese II"

A list of courses will appear.
Click "Basic Japanese I"

Course Code	Course	Course Instructor	Year	Lecture Info
1H870201	Basic Japanese II		2020	Spring-Summer Mon., Tue. Wed., Thurs., Fri.
1H870101	Basic Japanese I		2020	Autumn-Winter Mon., Tue. Wed., Thurs., Fri.
1H870202	Basic Japanese II		2020	Autumn-Winter Mon., Tue. Wed., Thurs., Fri.
1H870102	Basic Japanese I		2020	Autumn-Winter Mon., Tue. Wed., Thurs., Fri.
1H870201	Basic Japanese II		2019	Spring-Summer Mon., Tue. Wed., Thurs., Fri.
1H870101	Basic Japanese I		2019	Spring-Summer Mon., Tue. Wed., Thurs., Fri.

After you click the button "Register", the following message will be displayed.
"Self registration is complete. If you would like to finalize the registration, please do so using the Student Information System."

Course Registration

You are about to complete self registration to the course(s) below.
Please confirm the course information displayed is correct before clicking the Register button.
After the self registration period, courses that you do not finalize registration for via the Student Information System may be deleted after the add/drop deadline.

Course Code	Course	Course Instructor	Year	Lecture Info
1H870101	Basic Japanese I		2020	Spring-Summer ...

[Register](#)

[Search Results](#) [My Page](#)

When the self-registration is complete, the course will be added to "My Courses" list.

Thumbnail	List	Timetable	Current Courses	All years
1H870101 Basic Japanese I				

Important announcements

Basic Japanese I

Tests Surveys Assignments Projects Grades Forum Resources

The self registration period is currently in effect. After the self registration period, there is a possibility that you cannot use the course you have not finalize registration for via the Student Information System.

[Drop this course](#)

Course News

There are no news.

Threads (latest first)

There are no threads.

[New Thread](#) [Threads](#)

Click "Settings"

Announcements

2020-04-01 [重要] manaba/マインダ設定登録用のメールアドレス設定変更について (お知らせ)

2020-03-27 [重要] 2020年3月27日(水) インストール方法について

2020-03-23 [重要] manaba/マインダ設定登録開始について (連絡)

2019-05-21 お知らせ

2019-04-20 [重要] 講義内容の公開について (注意喚起)

2017-04-21 ファイルをアップロードする際の注意事項について

2017-04-01 [重要] 連絡・授業・期末試験・成績等の情報について

2017-03-29 公開資料及び電子科目一覧に更新があります。 (平成29年3月29日現在)

2017-03-21 2017年度からmanaba/マインダについて

Submission History

There is no submission history.

[List all](#)

About Self Registration

If you wish to be granted access to a course you plan to take before the add/drop deadline, please request self registration. After the self registration period, there is a possibility that you cannot use the course you have not finalize registration for via the Student Information System.

Click "Change reminder settings"

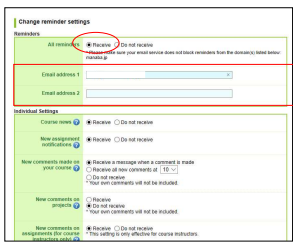
Settings

- [Change reminder settings](#)
- [Change items per page](#)
- [Change Profile](#)

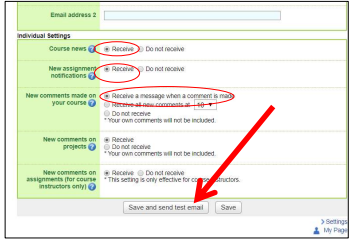
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- ① In the field "All reminders" select **"Receive"**.
- ② Fill in your regular Email address (and the cellphone Email address) that you want reminders to be sent to.

Please use the email address you check daily.



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- ① Click **"save and sent test mail"** at the bottom of the screen.
- ② You will receive the following message:

This email was generated automatically by manaba to confirm if you have set up a correct email address."

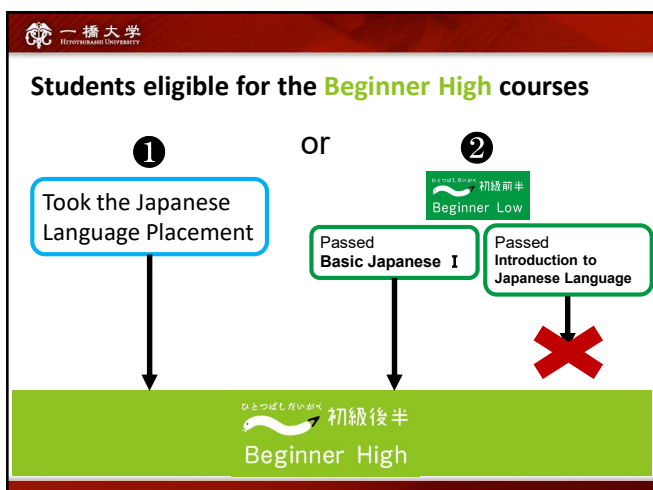
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3. Course Content

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Japanese Language Courses



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Basic Japanese II

- an intensive course
- **5** classes per week (5 credits)
- designed for students who want to learn the Japanese language intensively and major in the Japanese language at their home universities.

Comprehensive Japanese for Beginners

- a light course
- **3** classes per week (3 credits)
- designed for students who plan to study at Hitotsubashi University for 1 semester or more and want to learn Japanese at a slow pace.

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Course paths for 1-Year students

Intensive path (fast track)

This semester
Basic Japanese II

if successfully passed
step up to a higher level

Next semester
中級前半
Intermediate Low

1. Intermediate Japanese I Speaking
2. Intermediate Japanese I Speaking
3. Intermediate Japanese I Reading
4. Intermediate Japanese I Writing
5. Intermediate Japanese I Kanji & Vocabulary

NOTE!

- tight schedule
- fast learning pace, much homework
- mastering your Japanese in a short period
- **no time** for traveling and adjusting to the new environment

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Course paths for 1-Year students

Intensive path (slow track)

This semester
Comprehensive Japanese for Beginners

stay at the Beginner High level
deepen your knowledge and skills

Next semester
Basic Japanese II

NOTE!

- You can start at a slow pace to have time to adjust to the new environment and to fill in the blanks in your knowledge to get prepared for the intensive course.
- You **cannot proceed** to the Intermediate Low level.

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Course paths for 1-Year students

Non-intensive path

This semester
Comprehensive Japanese for Beginners

→

Next semester
No Japanese language classes.

Devote your free time to self-study and explore Japan outside the classroom!

NOTE!

- Check the requirements at your home university.
- You **cannot proceed** to the Intermediate Low level.

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Course paths for 6-Months students

Intensive path

This semester
Basic Japanese II

→

Next semester
Return to your home university

* Complete learning Japanese basics to step up to a higher level at your home university.

NOTE!

- tight schedule
- fast learning pace, much homework
- mastering your Japanese in a short period
- **no time** for traveling and adjusting to the new environment

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Course paths for 6-Months students

Non-intensive path

This semester
Comprehensive Japanese for Beginners

→

Next semester
Return to your home university

* Broaden your knowledge in Japanese basics and improve your skills at a slow pace.

NOTE!

- Check the requirements at your home university.

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Basic Japanese II

VS.

Comprehensive Japanese for Beginners

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Course Instructors

Course Coordinator ツオイ エカテリーナ
tsoy.e@r.hit-u.ac.jp
 Office Hour: by appointment

Other Instructors

Basic Japanese II

しむら ゆかり
 志村 美
 い 美
 李 美
 さつ 陽
 吉 陽
 やまざき まゆみ
 山崎 真弓

Comprehensive Japanese for Beginners

こ いちゆん
 胡 芸群
 たかはし おりえ
 高橋 織恵

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3.1 Timetable

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Course Period: April 11 – July 19

	Mon	Tue	Wed	Thu	Fri
1st 8:45 - 10:30	BJ II	BJ II	BJ II		CJB
2nd 10:45 - 12:30	CJB		CJB	BJ II	BJ II

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Basic Japanese II

- 5 classes per week (5 credits)
- Students should attend all 5 classes.

Comprehensive Japanese for Beginners

- 3 classes per week (3 credits)
- Students should attend all 3 classes.


★ Students are **not allowed** to take both courses during the same semester.


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3.2 Textbooks


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Basic Japanese II

 **should be purchased**

 optional

Comprehensive Japanese for Beginners

 **should be purchased**

Textbooks and workbooks are available at the Hitotsubashi Coop bookstore on West Campus.

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1. "GENKI Vol.2: An Integrated Course in Elementary Japanese (Third Edition)"
The Japan Times, ¥3600+tax,
ISBN: 978-4-7890-1732-9
2. **OPTIONAL**
"GENKI Vol.2 WORKBOOK (Third Edition)"
The Japan Times, ¥1700+tax,
ISBN-13: 978-4-7890-1733-6

↑
should be purchased

optional

NOT the 2nd Edition!

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1. "Marugoto: **RIKAI** Elementary 2 (A2)"
The Japan Foundation, Sanshusha.
1900 yen + TAX
ISBN: 978-4-384-05757-7
2. Listening materials, supplementary materials for "Marugoto: Rikai Elementary 2 (A2)"
Digital audio files, Vocabulary index, etc. (for FREE)
https://www.marugoto.org/en/download/elementary2_c/

↑
should be purchased

NOT "KATSUDOO"

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- Supplementary materials will be distributed before classes via MANABA.
★ Students should check the MANABA course page and download handouts before each class.
- Copies of textbooks will be distributed in class (only for the first week).
Regular students enrolled in the course **MUST** purchase textbooks as soon as possible.

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3.3 Schedule

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Course Description Materials

Download the course description materials from the "**Resources**" on the **manaba** course page.

1. Spring-Summer Semester 2024 Syllabus
2. Spring-Summer Semester 2024 Schedule
3. "How To" materials

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☞ Download the schedules from the "**Resources**" on the **BJ2** or **CJB** manaba course page.

Use the class schedules to:

- preview lessons;
- get prepared for quizzes;
- submit assignments on time;
- manage your time effectively.

★ Class schedules may be subject to change.

3.4 Grading

Basic Japanese II

Final Exam, Final Video	30%
Midterm Exam	20%
Homework (Writing Assignments, Shadowing)	10%
Grammar Quizzes	10%
Kanji Quizzes	10%
Vocabulary Quizzes	10%
Participation	10%
100%	

Comprehensive Japanese for Beginners

Final Exam, Presentation	30%
Midterm Exam	20%
Homework (Grammar Exercises)	20%
Vocabulary & Kanji Quizzes	15%
Participation	15%
100%	

Attendance

- **No audit** is allowed. Students who want to attend Japanese learning classes are required to register.
- Being absent or late to class **will be penalized** with a total score reduction.
- Keep in touch with the class instructors if you have any problems with attendance.

Homework

- You will be given homework assignments on a regular basis. **Refer to the course schedule and meet deadlines.**
- You should submit your homework at the beginning of the class following the instructor's directions.
No submission after the deadline is accepted.
- Incomplete or incorrectly done homework will NOT be accepted and will be marked as 0.

Quizzes

- Quizzes will be held at the beginning of the class.
If you come late, you will miss the quiz.
- No make up for quizzes.

Exams

- You may make up for midterm and final exams **ONLY IF YOU HAVE SERIOUS CIRCUMSTANCES**. In this case, you must submit a written explanation and inform the **coordinator** as soon as you can.
- Makeup exams need to be taken within a week after the scheduled exam date and will NOT be offered before the original test dates. The score for a makeup exam will be decreased by 10 %.

- ALL the courses are taught using the “direct method,” which means that classes are conducted **only in Japanese**.
- **We have strict attendance rules.**
If students miss classes, it will be difficult to catch up and successfully finish the course.

FQA

How do we pre-register for the classes?

Submit “Students Information Sheet” on the manaba “Surveys” page.

**Only students who have already decided to take the class.
It is not the official course registration.*

FQA

Can we attend various classes during the first week? (Just try them in order to decide which class I would take.)

- ▶ *Due to the registration system, YES.
However, if you miss a class, you will need to catch up on the lesson content on your own, as there will not be any extra classes for catching up.*

FQA

My major class conflicts with the Japanese class.
(i.e., Japanese Economics and BJ2 both are scheduled on the same day and same period)
Is it possible to be absent from some classes in a week?

- ▶ **NO**. You must attend all classes.
(5 classes a week for BJ2 or 3 classes a week for CJB)

FQA

Can we apply for the web lottery for both BJ2 and CJB?

(In order to decide which class to take and opt-out during the withdrawal period)

- ▶ *Due to the registration system, Yes.
BUT!
Applying for both BJ2 and CJB, you may deprive other students of the opportunity to take Japanese classes. To avoid causing such issues, please carefully read the course materials (syllabus and schedule) and choose **only one**.*

5. FQA

Can we talk to teachers if we are unsure which class to take?

- ▶ *Yes. We will stay here after this orientation and answer your questions about the courses.
We will also have a course consultation from **13:30~14:30 on March 29** in the Mercury Tower 7F.*