WEB Lotteries

(for Undergraduate students, Postgraduate students, Exchange students, and MEXT Japanese Studies Students)

◇1st Entry : Sep. 9 (9 a.m.) – Sep. 10 (noon)

For courses offered in the autumn and/or winter quarters, winter intensive course

Announcement of results: Sep. 11 (3 p.m.)

◇2nd Entry: Sep. 11 (5 p.m.) – Sep. 12 (2 p.m.)

For courses offered in the autumn and/or winter quarters, winter intensive course

Announcement of results: Sep. 12 (8 p.m.)

◇3rd Entry : Oct. 8 (noon) – Oct. 9 (noon)

For courses offered in the winter quarter and winter intensive course

Announcement of results: Oct. 10 (noon)

◇4th Entry : Dec. 9 (noon) – Dec. 10 (noon)

For winter intensive course

Announcement of results: Dec. 11 (noon)

- **Postgrad. students (Degree-seeking, Exchange, Research) can apply for the "2nd Entry" only.**
- After all lotteries, the registration will be closed even if some courses still have seats remaining.
- Read information on the following slides carefully and follow the instructions posted on Campus Education Learning System (CELS).

Information on WEB Lotteries (1)

- Depending on the lottery period (1st Entry ～ 4th Entry), the courses eligible for the lottery differ (Autumn-Winter semester courses, Autumn quarter courses, Winter quarter courses, and Winter Intensive courses).

- Before applying for the lottery, check the following course registration rules carefully.

1. Applicable Lottery Courses

To check if a course is a lottery course, refer to the syllabus on CELS.

→ Go to **“Syllabus”** > **“Search for Specific Items”**

Lottery courses are indicated with a “〇” symbol in the “Online Registrator Lottery” section. (You can also use a search function to find courses subject to lotteries.)

2. ”学士課程ガイドブック”（For Undergraduate degree-seeking students）

3. ”学生便覧”（For Postgraduate degree-seeking students）

4. **“Course Registration Guidelines for Exchange Students (Undergraduate level) and MEXT Japanese Studies Students”**（For Exchange students and MEXT Japanese Studies students）

Information on WEB Lotteries (2)

- If many students try to access CELS as the deadline approaches, **you may not be able to complete your entry properly in time.** There is no remedy even if you cannot complete your entry, so **complete the procedures as early as possible**.

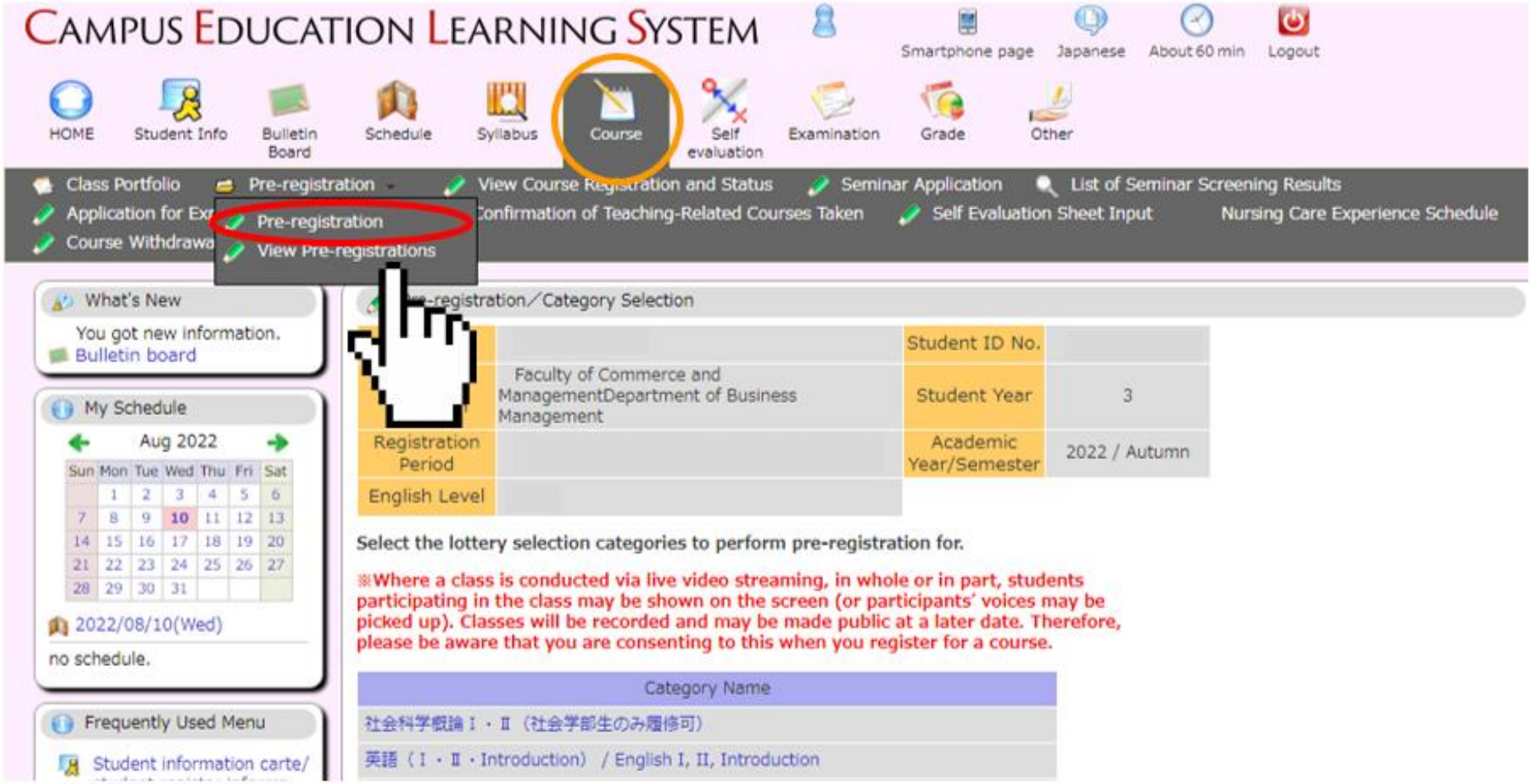
- **You can change/add/delete your choices as many times as you wish during each entry period only.** (Be sure to **confirm details of your registration at the end of your operation**.)

- **The 2nd, 3rd, and 4th lotteries are held only for courses that have seats remaining after the previous lottery.** You are not allowed to register for any courses after the end of all lotteries even if some courses have seats remaining.

- **Courses that you've won in the lotteries will be automatically registered. You are not allowed to change them to the other courses.** You are not allowed to take any courses that you did not win, either. If you wish to withdraw from any of the courses you've won in the lottery, you may only delete them during the designated Course Withdrawal Period.

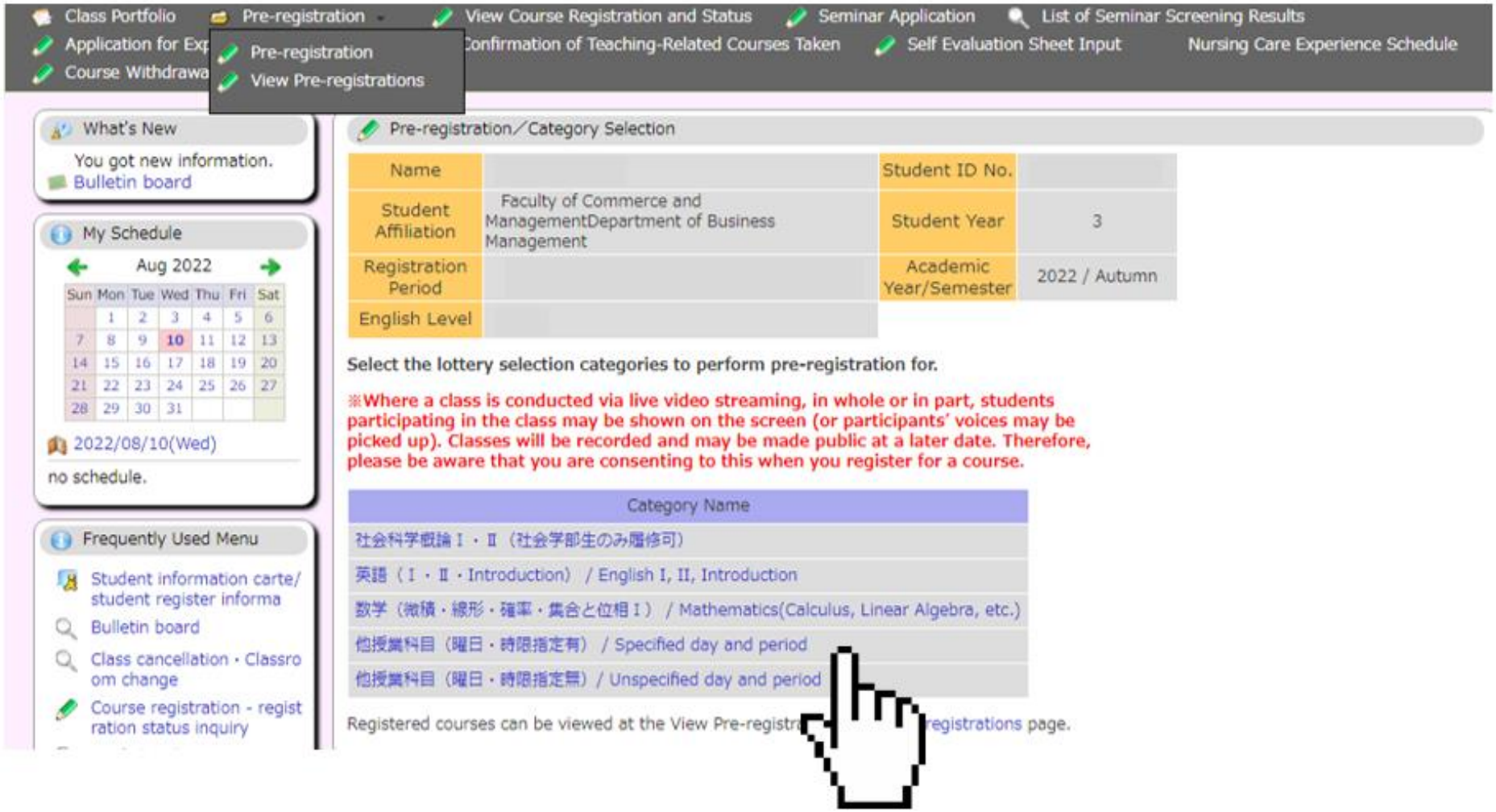
How to Apply for the Lottery (1)

- Log in to CELS @ https://cels.hit-u.ac.jp/.
- Go to **“Course” > “Pre-registration.”**



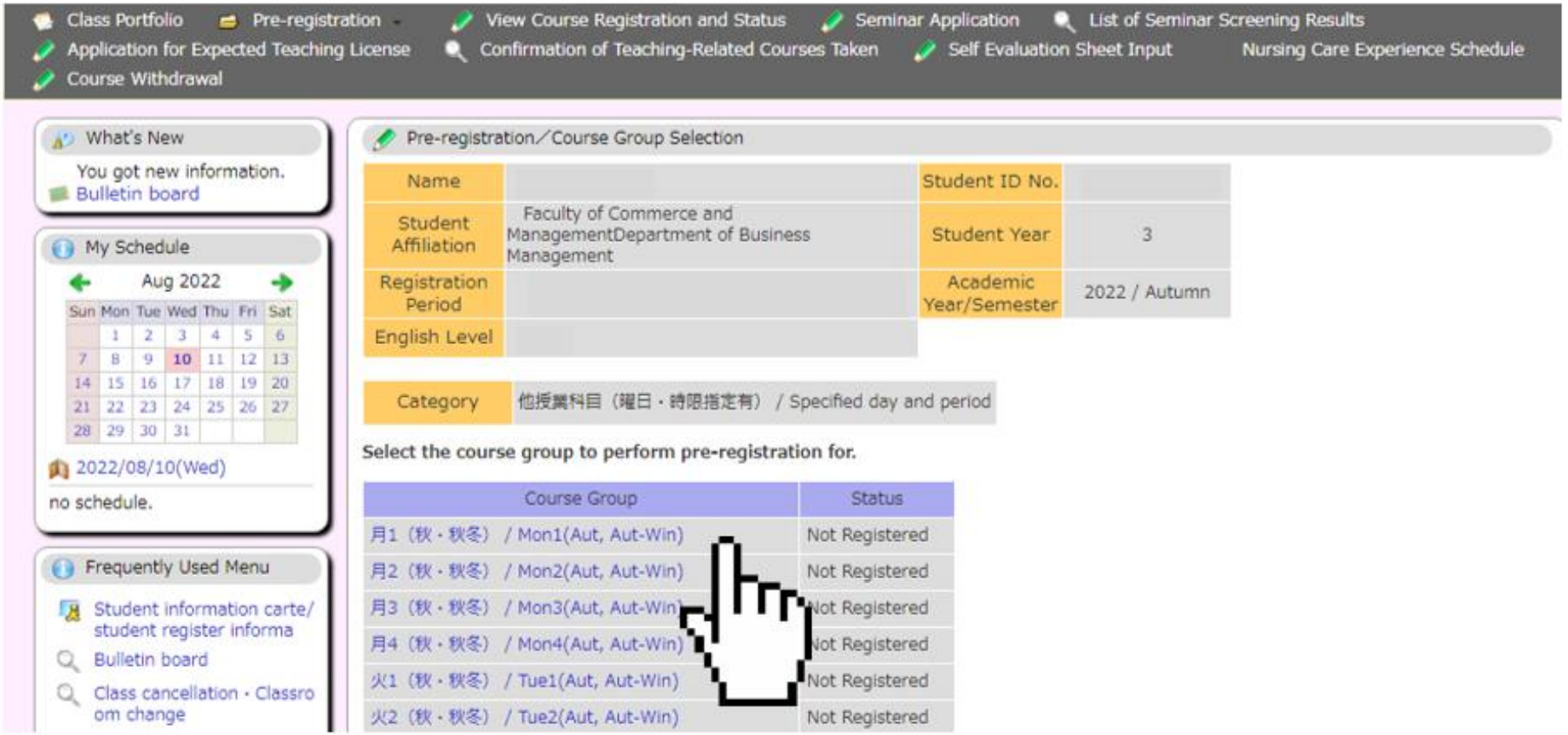
How to Apply for the Lottery (2)

- Select the course category.



How to Apply for the Lottery (3)

- Select the course group (day and period).
- Courses with two classes per week are categorized into the course group of the first class.
  (e.g. A course with two classes on Mon. 2nd period and Thu. 2nd period → The course group is “Mon2”)



How to Apply for the Lottery (4)

- Input priority rankings from 1 to 5 (**up to five choices for each course group**).

Category	他授業科目（曜日・時限指定有） / Specified day and period
Course Group	月1（秋・秋冬） / Mon1(Aut, Aut-Win)

Input between 1 and 5 course priority rankings.

The course with no remaining seat will be excluded from the list of choices.
In order to delete your registration and return to the previous screen, please click on the "Delete and Return" button.

月1（秋・秋冬） / Mon1(Aut, Aut-Win)

Priority Ranking	Course Code	Course	Instructor	Semester	Day / Period	Capacity	Number of remaining seats	No. Applied (1st preference)	Notes
	1ED41101	Topics in Probability and Statistics A	HONDA Toshio	Autumn	Mon1 , Thu1	21	21	0	
1	1EG30101	Public Finance I	SATO Motohiro	Autumn	Mon1 , Wed1	190	190	0	
	1JA10402	Undergraduate Introductory Seminar	SAKAI TOMOYUKI	Autumn-Winter	Mon1	16	16	0	
2	1JD25501	Political & Diplomatic History of U.S.A.	T.B.D.	Autumn-Winter	Mon1	300	300	0	
	1JJ71401	EU Law	NAKANISHI Yumiko	Autumn-Winter	Mon1	41	41	0	

Confirm	The input contents are checked, and the pre-registration screen will open.
Delete and Return	Deletes all pre-registration information that is registered to this course group, and returns to the Course Group Selection screen.
Clear	Returns input on the screen to its initial state.

How to Apply for the Lottery (5)

- Click on the “Confirm” button.

Category	他授業科目（曜日・時限指定有） / Specified day and period
Course Group	月1（秋・秋冬） / Mon1(Aut, Aut-Win)

Input between 1 and 5 course priority rankings.

The course with no remaining seat will be excluded from the list of choices.
In order to delete your registration and return to the previous screen, please click on the "Delete and Return" button.

月1（秋・秋冬） / Mon1(Aut, Aut-Win)

Priority Ranking	Course Code	Course	Instructor	Semester	Day / Period	Capacity	Number of remaining seats	No. Applied (1st preference)	Notes
	1ED41101	Topics in Probability and Statistics A	HONDA Toshio	Autumn	Mon1 , Thu1	21	21	0	
1	1EG30101	Public Finance I	SATO Motohiro	Autumn	Mon1 , Wed1	190	190	0	
	1JA10402	Undergraduate Introductory Seminar	SAKAI TOMOYUKI	Autumn-Winter	Mon1	16	16	0	
2	1JD25501	Political & Diplomatic History of U.S.A.	T.B.D.	Autumn-Winter	Mon1	300	300	0	
	1JJ71401	EU Law	NAKANISHI Yumiko	Autumn-Winter	Mon1	41	41	0	

Confirm — The input contents are checked, and the pre-registration screen will open.

Delete and Return — Deletes all pre-registration information that is registered to this course group, and returns to the Course Group Selection screen.

Clear — Returns input on the screen to its initial state.

How to Apply for the Lottery (6)

- Click on the “Register” button.

Category	他授業科目（曜日・時限指定有） / Specified day and period
Course Group	月1（秋・秋冬） / Mon1(Aut, Aut-Win)

If there are no mistakes in the course priority rankings, click the "Register" button.
To change the priority order, click the "Back" button to return to the pre-registration screen.

月1（秋・秋冬） / Mon1(Aut, Aut-Win)

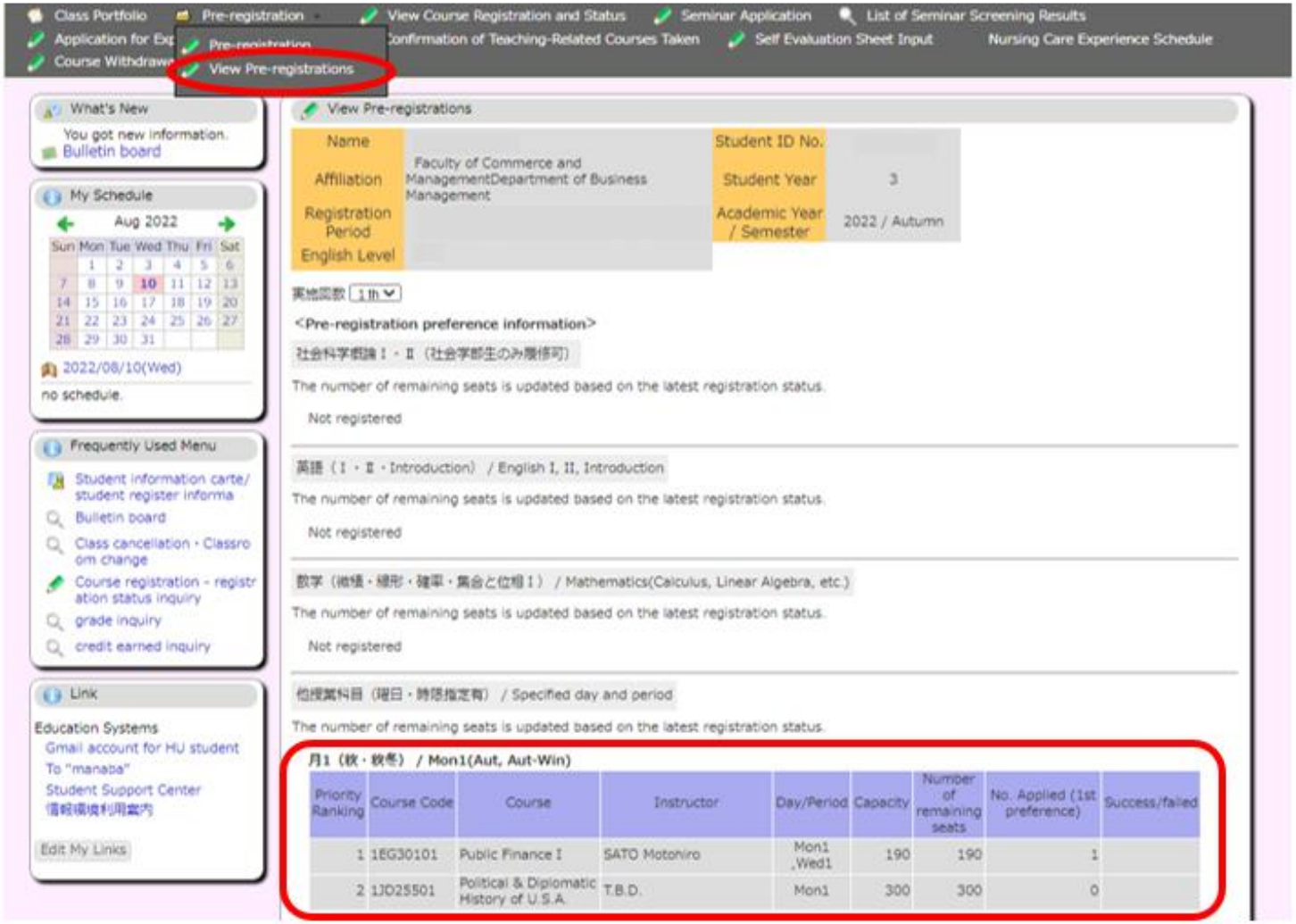
Priority Ranking	Course Code	Course	Instructor	Semester	Day / Class period	Capacity	Number of remaining seats	No. Applied (1st preference)	Notes
1	1EG30101	財政学 I	SATO Motohiro	Autumn	Mon1 , Wed1	190	190	0	
2	1JD25501	アメリカ政治外交史	T.B.D.	Autumn-Winter	Mon1	300	300	0	

Register Performs pre-registration.

Back Returns to the pre-registration screen.

How to Apply for the Lottery (7)

- Registration succeeded (Registered courses can be checked under “View Pre-Registrations.”)



How to Apply for the Lottery (8)

- To change your registration, follow the procedures on “How to Apply for the Lottery (1)～(3)” again and change priority rankings and click on the “Confirm” button.

Input between 1 and 5 course priority rankings.

The course with no remaining seat will be excluded from the list of choices.
In order to delete your registration and return to the previous screen, please click on the "Delete and Return" button.

月1（秋・秋冬） / Mon1(Aut, Aut-Win)

Priority Ranking	Course Code	Course	Instructor	Semester	Day / Period	Capacity	Number of remaining seats	No. Applied (1st preference)	Notes
1	1ED41101	Topics in Probability and Statistics A	HONDA Toshio	Autumn	Mon1 , Thu1	21	21	0	
	1EG30101	Public Finance I	SATO Motohiro	Autumn	Mon1 , Wed1	190	190	0	
	1JA10402	Undergraduate Introductory Seminar	SAKAI TOMOYUKI	Autumn-Winter	Mon1	16	16	0	
	1JD25501	Political & Diplomatic History of U.S.A.	T.B.D.	Autumn-Winter	Mon1	300	300	0	
2	1JJ71401	EU Law	NAKANISHI Yumiko	Autumn-Winter	Mon1	41	41	0	

Confirm — The input contents are checked, and the pre-registration screen will open.

Delete a — Deletes all pre-registration information that is registered to this course group, and returns to the Course Group Selection screen.

Clear — Returns input on the screen to its initial state.

How to Apply for the Lottery (9)

- To delete your registration, follow the procedures on “How to Apply for the Lottery (1)～(3)” again and click on the “Delete and Return” button.

Input between 1 and 5 course priority rankings.

The course with no remaining seat will be excluded from the list of choices.
In order to delete your registration and return to the previous screen, please click on the "Delete and Return" button.

月1（秋・秋冬） / Mon1(Aut, Aut-Win)

Priority Ranking	Course Code	Course	Instructor	Semester	Day / Period	Capacity	Number of remaining seats	No. Applied (1st preference)	Notes
	1ED41101	Topics in Probability and Statistics A	HONDA Toshio	Autumn	Mon1 , Thu1	21	21	0	
1	1EG30101	Public Finance I	SATO Motohiro	Autumn	Mon1 , Wed1	190	190	0	
	1JA10402	Undergraduate Introductory Seminar	SAKAI TOMOYUKI	Autumn-Winter	Mon1	16	16	0	
2	1JD25501	Political & Diplomatic History of U.S.A.	T.B.D.	Autumn-Winter	Mon1	300	300	0	
	1JJ71401	EU Law	NAKANISHI Yumiko	Autumn-Winter	Mon1	41	41	0	

Confirm — The input contents are checked, and the pre-registration screen will open.

Delete and Return — Deletes all pre-registration information that is registered to this course group, and returns to the Course Group Selection screen.

Clear — s input on the screen to its initial state.

Announcement of Lottery Results

- Lottery results can be checked under “View Pre-Registrations” after the announcement.

他授業科目（曜日・時限指定有） / Specified day and period

The number of remaining seats is updated based on the latest registration status.

月1（秋・秋冬） / Mon1(Aut, Aut-Win)

Priority Ranking	Course Code	Course	Instructor	Day/Period	Capacity	Number of remaining seats	No. Applied (1st preference)	Success/failed
1	1EG30101	Public Finance I	SATO Motohiro	Mon1 ,Wed1	190	190	1	
2	1JD25501	Political & Diplomatic History of U.S.A.	T.B.D.	Mon1	300	300	0	

- The number of courses you may win is one per course group. (You may not win any of them.)
- From the end of the entry period until the announcement of results, the following menus of CELS cannot be accessed:
  - Class Portfolio
  - Course Registration/View Course Registration and Status
  - Class Cancellations/Supplementary Classes Schedule
  - Grade

Four essential check points

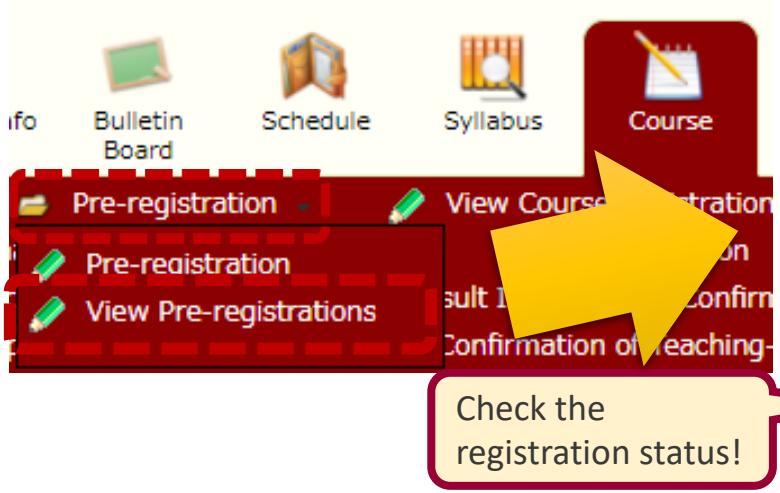
Notes for WEB lotteries

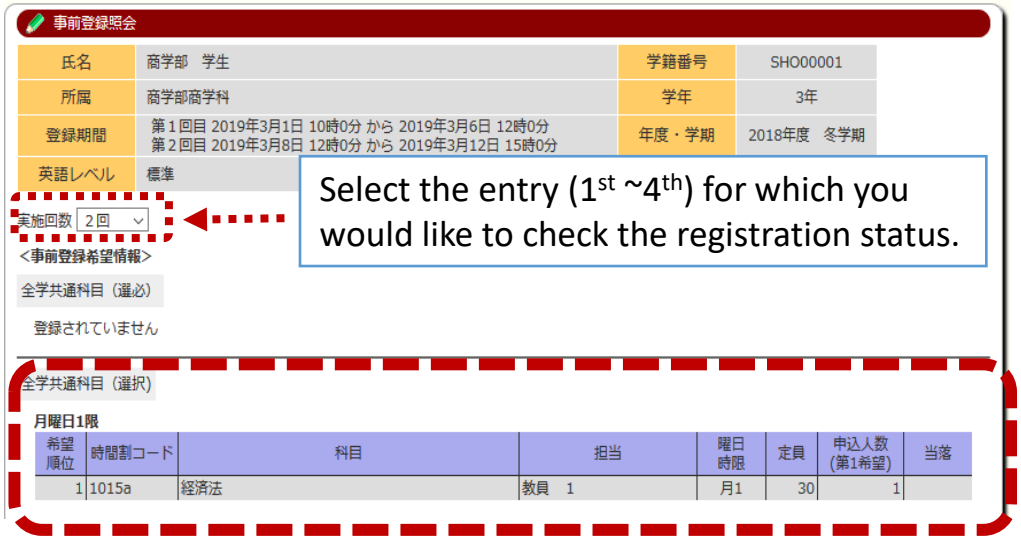
1. Do not forget to click on “Register”!

You will not be able to register for the courses unless you click on “Register”!
Otherwise your choices will not be saved.

* You will not receive a confirmation e-mail at completion of your registration.

2. Open the “View Pre-registrations” page and check your registration status!





Four essential check points

Notes for WEB lotteries

3. Be careful with overlapping day and period!

Make sure that courses registered in one course group do not overlap with courses registered in another course group.

Even if you apply for multiple courses on the same day and period,
1. you can win only one course per day and period,
2. no error message will be displayed when you apply.

火1（秋・秋冬） / Tue1(Aut, Aut-Win)

Priority Ranking	Course Code	Course	Instructor	Day/Period	Capacity	Number of remaining seats	No. Applied (1st preference)
	EM42101	Advanced Development Economics E	MERADEE TANGVATCHARAPONG	Tue1 ,Fri1	28	28	3

火2（秋・秋冬） / Tue2(Aut, Aut-Win)

Priority Ranking	Course Code	Course	Instructor	Day/Period	Capacity	Number of remaining seats	No. Applied (1st preference)
1	1GE23502	Intermediate Japanese Writing	YANAGIDA Naomi	Tue2	19	19	14
	1EN23102	Introductory Seminar (Milen Martchev) B	Milen Martchev	Tue2	16	16	13

水1（秋 / Wed1(Aut, Aut-Win)

Priority Ranking	Course Code	Course	Instructor	Day/Period	Capacity	Number of remaining seats	No. Applied (1st preference)
1	1HB70802	Intermediate Japanese II	Kyoko Hayakawa	Wed1 ,Fri1	15	15	12
2	1ET20701	Selected Topics in Economics E	Milen Martchev	Wed1	16	16	19

Four essential check points

Notes for WEB lotteries

4. Be careful with language of instruction!

You cannot check the language of instruction on the WEB lottery screen. **Do not judge by the language of the course title, as it is not related to the medium of instruction, but depends on the language displayed on CELS.**

If you do not wish to take courses offered in Japanese, **be sure to check the "Language" (J/E) in the syllabus before applying for the lottery** to avoid applying for courses instructed in Japanese by mistake.

火1（秋・秋冬） / Tue1(Aut, Aut-Win)

Priority Ranking	Course Code	Course	Instructor	Day/Period	Capacity	Number of remaining seats	No. Applied (1st preference)	Success/failed
1	1EM42101	Advanced Development Economics E	MERADEE TANGVATCHARAPONG	Tue1 ,Fri1	28	28	3	

報／Basic Information | 詳細情報／Detailed Information | 授業計画詳細情報／Class Schedule Details

開講科目名 ／Course	Basic Japanese Ⅱ／Basic Japanese II
時間割コード ／Course Code	1HB70201
ナンバリングコード ／Numbering Code	HU-B702-A-00
開講所属 ／Faculty/Department	国際交流科目／International Linkage
曜限 ／Day and Period	月／Mon 1, 火／Tue 1, 水／Wed 1, 木／Thu 2, 金／Fri 2
開講区分 ／Quarter(s)	春夏学期／Spring-Summer
単位数 ／Credits	5.0
主担当教員 ／Main Instructor	ツォイ エカテリーナ／Tsoy Ekaterina
科目区分 ／Course Group	B : Japanese Language
教授言語 ／Language	日／J

Language (J/E)

Notes for WEB lotteries

Common errors at the time of the entry (examples)

Errors due to course registration restrictions

Example: A postgraduate student enters a course that is open only to undergraduates (“学部基礎科目” offered by 4 faculties etc.).
Make sure to check:
”学士課程ガイドブック” (for Undergraduate degree-seeking students)
“学生便覧” (for Postgraduate degree-seeking students)
“Course Registration Guidelines for Exchange Students (Undergraduate level) and MEXT Japanese Studies Students”
（for Exchange students and MEXT students）

月1（春・春夏）

希望順位	時間割コード	科目	担当教員	曜日時限	定員	決定者数	申込人数(第1希望)	備考
			李　怡修	月1	20	0	0	
			町村　敬志	月1，木1	150	0	0	

認してください。
されます。

エラー内容
指示されている所属、年次以外の学生は履修できません。/Only students in the specified affiliation and year of study may register for this course.(11)

Repeat marks

If you retake a course that you have taken in a previous semester, it will be marked as **“上書き.”**

If you retake the course, the grade will be overwritten.
* The previous grade will not appear on your transcript, only the most recent grade will appear.
* Even if the grade before the overwriting is higher, it is unconditionally rewritten to the grade after the overwriting.

	1GC20901	英語（ディスカッション・発展）Ⅰ 上書き	ワンチェン・タイ	木2	16	0	0	
	1GC20902	英語（ディスカッション・発展）Ⅰ 上書き	ワンチェン・タイ	木3	16	0	0	
	GC209[illegible]	英語（ディスカッション・発展）Ⅰ 上書き	ワンチェン・タイ	木4	16	0	0	
	[illegible]1001	英語（ＬＬ）Ⅰ 上書き	橋沼　克美	月3	40	0	2	
	[illegible]21003	英語（ＬＬ）Ⅰ 上書き	早坂　静	金3	40	0	0	
	GC21004	英語（ＬＬ）Ⅰ 上書き	早坂　静	金4	40	0	0	
	GC21007	英語（ＬＬ）Ⅰ 上書き	江澤　美月	火3	40	0	0	
	GC21008	英語（ＬＬ）Ⅰ 上書き	江澤　美月	火4	40	0	0	
	GC21011	英語（ＬＬ）Ⅰ 上書き	加茂　秀隆	木2	40	0	0	
	GC21012	英語（ＬＬ）Ⅰ 上書き	加茂　秀隆	木3	40	0	0	
	GC21015	英語（ＬＬ）Ⅰ 上書き	山下　芳典	火1	40	0	0	
	GC21016	英語（ＬＬ）Ⅰ 上書き	山下　芳典	水1	40	0	0	

Notes on the 2nd/3rd/4th lottery

Notes for WEB lotteries

The number of seats available for one course in the 2nd/3rd/4th lottery is the number of seats remaining after the previous lottery (lotteries).

カテゴリ	他授業科目（曜日・時限指定有） / Specified day and period
科目グループ	月1（夏） / Mon1(Sum)

科目の希望順位を 1件以上5件まで入力してください

残席がないコマは、選べる対象から除かれています。

月1（夏） / Mon1(Sum)

Capacity (定員) = 40

Number of remaining seats (残席数) = 21

希望順位	時間割コード	科目	担当	学期	曜日時限	定員	残席数	申込人数(第1希望)	備考
	1EB30401	マクロ経済学Ⅱ		夏学期	月1，木1	40	21	0	

- **Courses with no remaining seats are excluded from the list of choices.**
- **You can win only one course per course group.**

Be sure to check out the latest information on lottery courses and the lotteries on CELS.

A list of lottery courses and manuals are available on the CELS Bulletin Board

Refer to the “Announcements for Students (Educational Affairs)” section for a list of lottery courses and check course groups, priority requirements, etc.
Refer to the operation manuals when you have questions on how to use the website.

Operation manuals are also available on CELS.