

Spring 2025 Application Guidelines for International Residence Halls [Single Rooms / International Students]

1. Residence Halls International Residence Halls (Ikkyo-ryo, Chuwa-ryo, Kunitachi)

※ Undergraduate students can only apply to Ikkyo-ryo.

2. Rooms Type Single Rooms

※ Applicants cannot choose between private and shared type rooms.

※ Applicants cannot apply for a couple/family room at the same time.

3. Eligibility The applicant must be an international student who fulfills the following requirements.

(1) The applicant's visa status is (or will be) "Study Abroad".

(2) The applicant is (or will be) a student at Hitotsubashi University as of Spring 2025.※¹

(3) The applicant has not exceeded the expected graduation date (enrollment period) at the time of admission. ※²

※¹. As a rule, if you are on absence as of April 2025, you do not have eligibilities for applying.

※². **If you have exceeded the expected graduation date but wish to apply, please submit an explanation letter by the application deadline. For details, please see the URL below.**

https://international.hit-u.ac.jp/hp-international/wp-content/uploads/2024/06/explanation_letter_202409.pdf

4. Occupancy Period

(1) **Students enrolled at Hitotsubashi in April 2019 or later (new rent applies)** ※^{1,2}

① Undergraduate students – newly first / third year	up to Monday, March 15 th , 2027
② Undergraduate students – newly second / fourth year	up to Monday, March 16 th , 2026
③ Research students	up to Monday, March 16 th , 2026
④ Master's degree students	up to Monday, March 15 th , 2027
⑤ Professional School Programs	up to Monday, March 15 th , 2027
⑥ Doctoral degree students	up to Wednesday, March 15 th , 2028

(2) **Students enrolled at Hitotsubashi in 2018 or earlier (old rent applies)** ※¹

Regardless of degree up to Monday, March 16th, 2026

※¹. All occupancy periods must not exceed the expected enrollment period at the time of admission. For those moving in past that date, the occupancy period will be a year.

※². If the actual standard term of study is different from the above, occupancy period will be up to the actual one.

5. Application Period Monday, January 6th – Monday, January 20th, 2025

6. Application Method Complete the online application from the following URL.

<https://hrs.ad.hit-u.ac.jp/v33/entries/add/796>

① Please upload a copy of your residence card or passport page.

② As soon as you submit the application, you will receive an automated email stating your lottery number. Please contact the Accommodation Section right away if you do not receive an email immediately. Your application will not be accepted if you mention this after the application deadline.

7. Selection Method

Residents will be selected by lottery. Priority will be given to students who have never resided in the International Residence Halls and current residents whose contract expire in March 2025. Students currently living in the Residence Halls whose contract will continue after April 2025 will not be given priority. Please put the Residence Halls in order of your preference. There is a chance that you will not be granted a room as a result of the lottery, so please make sure to have other housing options prepared.

8. Selection Results

The **application numbers** of the selected applicants will be posted on **Monday, February 10th, 2025** on the following website:

https://international.hit-u.ac.jp/en/curr/accom/apply/degree_students/

※ If you would like to cancel your request to live in the residence halls, please submit your cancellation request by **Monday, February 24th** at the URL below.

You may be required to pay additional fees if you choose to cancel after the deadline.

URL : <https://hrs.ad.hit-u.ac.jp/v33/entries/add/799>

9. Room Number Announcement

Room numbers will be announced as follows.

【Ikkyo-ryo】

Room numbers will be announced on **Wednesday, March 19th, 2025** on the following website.

https://international.hit-u.ac.jp/en/curr/accom/apply/degree_students/

【Kunitachi】

Room numbers will be announced by **Wednesday, March 19th, 2025** via email from the Kunitachi Residence Hall office.

【Chuwa-ryo】

Rooms will be assigned by the Chuwa-ryo Resident Organization.

Within 2 weeks of the lottery result announcement, those who are accepted will be contacted by the Chuwa-ryo Resident Organization (chuwaryo2016@gmail.com) regarding room assignment. The names and email addresses etc. of accepted applicants will be shared with the Chuwa-ryo Resident Organization.

10. Move-in Day

New residents are asked to move-in the designated move-in day is listed below.

Please note that it is not possible to move in before the move-in day.

【Ikkyo-ryo】 **10am – 5pm on Wednesday, March 26th, 2025**

【Kunitachi】 **9am – 4pm on Thursday, March 27th, 2025.**

【Chuwa-ryo】 **9am – noon, 1pm – 5pm on Thursday, March 27th, 2025.**

※ Those moving into Ikkyo-ryo or Kunitachi Residence Hall who are unable to move in on the designated move-in day must notify us via the online form below.

Submission Deadline: Monday, February 24th, 2025

<https://hrs.ad.hit-u.ac.jp/v33/entries/add/792>

※ Those moving into Chuwa-ryo must notify the Chuwa-ryo Office (plaza@atabee.com) of their move-in date and time by **Thursday, March 13th, 2025.**

※ Current residents who will change rooms upon extending their occupancy period must complete their move during the period designated by their residence hall's office.

11. Costs

	Rent/month	Common Fee/Month	Organization Fee/Month	Fire Insurance Contribution Fee/Month	Total/Month	Cleaning Fee (Charged once)
Ikkyo-ryo	¥24,000	¥2,900	¥2,000	¥500	¥29,400	¥12,000
Chuwa-ryo	¥5,900	¥2,900	¥400	¥500	¥9,700	¥12,000
Kunitachi (Shared) ※1	¥28,000	¥7,200		¥500	¥35,700	¥10,000
Kunitachi (Private) ※2	¥33,000	¥5,800		¥500	¥39,300	¥10,000

※1. Private room with communal showers, kitchen, and laundry

※2. Private room with a private shower, kitchen, and laundry. You can let us know your preference when applying the application form. We cannot guarantee that we will be able to meet your request.

In addition to the above, residents will be charged for electricity and water. There is no security deposit or key money required. Fees are subject to change in the case of a revision of budget or public fees. Please note that you may be asked to move rooms if it is found that renovation is required. An increased rent may apply in this case.

【Payment method/dates】

- ① Payment method: Automatic withdrawal from your bank account
- ② Withdrawal date for rent: 5th day of each month
- ③ Withdrawal date for other fees: Ikkyo-ryo & Chuwa-ryo on the 20th day of each month, Kunitachi Residence Hall on the 5th day of each month
- ④ If the withdrawal date falls on a Saturday or Sunday, the withdrawal will take place on the next business day.

※Rent may differ from the above for students who were enrolled at Hitotsubashi in 2018 or earlier.

Please see the URL below:

http://www.hit-u.ac.jp/shien/campuslife/pdf/ryo/H31E_revision_of_rent.pdf

12. Resident Organizations

Residents will become members of their residence hall's organization.

【Ikkyo-ryo】 ISDAK (International Students Dormitory Association of Kodaira)

【Kunitachi】 Asunaro-kai (Organization to improve living environments and deepen relationships)

【Chuwa-ryo】 Chuwa-ryo Resident Organization

13. Residence Hall Information

Please see each residence hall's website below.

【Ikkyo-ryo】 <https://international.hit-u.ac.jp/en/curr/accom/kodaira/>

【Kunitachi】 <https://international.hit-u.ac.jp/en/curr/accom/kunitachi/>

【Chuwa-ryo】 https://international.hit-u.ac.jp/en/curr/accom/chuwa_ryo/

14. Important

- (1) Applications from students who fall under the following conditions will not be considered. If the following conditions are found after the student has been granted a room, the residential agreement will be terminated.
- ① The international student's visa status changes to a status other than "Study abroad" (Please consult with the Accommodation Section in advance if you have any concerns).
 - ② The student has unpaid dormitory fees at the time of application, or the student fails to pay their fees within the designated time, even after being reminded by the University.
 - ③ The student has received disciplinary action from the University.
 - ④ The student is no longer enrolled at Hitotsubashi University, or takes a leave of absence.
 - ⑤ The student is recognized as not suitable to live in the residences due to health or sanitation issues.
 - ⑥ The student disrupts the order of the residences.
 - ⑦ The student provides false information upon applying for the residence.
 - ⑧ The student seriously hampers the management/administration of the residences.
- (2) If you would like to tour the dormitories, please contact to the following.
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| Ikkyo-ryo : | 042-349-0039, plaza@atabee.com |
| Kunitachi Residence Hall : | 042-577-8711, dormitory@ad.hit-u.ac.jp |
| Chuwa-ryo : | 042-572-9195, plaza@atabee.com |

(3) About Multiple Chemical Sensitivity (MCS)

If you have Multiple Chemical Sensitivity (MCS), please consult the Accommodation Section before applying to the residence halls. The university will accommodate you as best as possible.

15. Contact Information

Accommodation Section, Student Services Division, Hitotsubashi University
Office: Main Building 1F, Kunitachi West Campus
«Office Hours: 8:30am -5:15pm Weekdays»
TEL: 042-580-8164 Email: dormitory@ad.hit-u.ac.jp

Personal information described in all documents to be submitted at the time of applying for the residence halls will be used only within the scope of the accommodation application and will not be used for other purposes.