

HGP Japanese Language Program

**Orientation**

**Beginner High**

一橋大学 Hitotsubashi Center for Global Education

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**1. General Information on Classes**

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ひとつばしだいがく 中級前半  
Intermediate Low

ひとつばしだいがく 初級後半  
Beginner High

ひとつばしだいがく 初級前半  
Beginner Low

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**Course steps**

Beginner Low → Beginner High → Intermediate Low → Intermediate

If you successfully pass courses at the level you were placed in, you will be eligible to take courses at a higher level in the following semester.

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**2. Course Registration**

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**Course Registration Period**

**Wednesday, April 9 –  
Wednesday, April 16**

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## How to register

Register via the **Campus Education Learning System** online.





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## How to Access: CELS

➔ <https://www.hit-u.ac.jp/kyomu/info/ct.html>



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## Withdrawal (W) of your registered course(s)

If you have registered for a course and decided to withdraw from it after the registration period, you must process the withdrawal using the CELS Online Registration System during the withdrawal period. **After that period, you will not be able to withdraw.** Failure to complete the assigned (assessment) tasks will result in a **Fail grade (F)**.

**Course Withdrawal:**  
**Wednesday, April 23 – Tuesday, April 29**

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## First Week Classes

Classes will be provided face-to-face.

Come to the classroom and bring a PC with you.

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ポータルシステム **manaba**

## Self-registration on manaba

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Japanese Language Education Program

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- Self-registration on **MANABA** is different from the **CELS** course registration. To enroll in the course as a regular student, you should complete the course registration procedure on **CELS**.

**NOTE!** After the registration period is closed, all students **except** students enrolled in the course will **be automatically** deleted from **MANABA**.

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## Professors will post important news on **MANABA**.

**Adjust the reminder settings to receive announcements via email.**

★ Make sure you have Hitotsubashi Student ID and the password

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## How to Access: Manaba

➔ <https://www.hit-u.ac.jp/kyomu/info/ct.html>

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教務関係 システム利用案内

学習情報システム CELS  
(Campus Education Learning System "CELS")

ポータルフォリオシステム manaba

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## Enter your Student ID and password

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Hitotsubashi Authentication System Single Sign-On

本学の学生・教職員以外の方は、こちらの画面からはログインできません。一橋大学ウェブサイトはこちら。  
If you are not a student, faculty or staff member of Hitotsubashi University, this is not the login page for you.  
Please go to the Hitotsubashi University official website. (Click here).

XXXXXX

\*\*\*\*\*

ユーザー名を記憶する

LOGIN

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## Click "Search and register for courses" in the box "About Self Registration"

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\* Self registration period 2020-04-19 (Fri) | Settings | Logout

My Page Courses 日本語

Announcements

Submission History

About Self Registration

Search and register for courses

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## Enter the course title "Basic Japanese II"

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\* Self registration period 2020-04-19 (Fri) | Settings | Logout

My Page Courses 日本語

Search for Courses

Please specify the course you wish to join. Only the courses allowing self registration will be displayed.  
Records per page 10

When multiple search conditions are specified, courses matching all conditions will be displayed.

Course Code

Course Title

Teacher

Search

\*You can search for courses about 30 minutes after the instructor allows self registration.

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## A list of courses will appear. Click "Basic Japanese II"

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\* Self registration period 2020-04-19 (Fri) | Settings | Logout

My Page Courses 日本語

Course Search Results

Click a course name to open the registration page.

Total 6 items

Course Code	Course	Course Instructor	Year	Lecture info
19H7021	Basic Japanese II		2020	Spring-Summer Mon, Tues Wed, Thurs, Fri
19H7019	Basic Japanese I		2020	Spring-Summer Mon, Tues Wed, Thurs, Fri
19H7022	Basic Japanese II		2020	Autumn-Winter Mon, Tues Wed, Thurs, Fri
19H7012	Basic Japanese I		2020	Autumn-Winter Mon, Tues Wed, Thurs, Fri
19H7020	Basic Japanese II		2019	Spring-Summer Mon, Tues Wed, Thurs, Fri
19H7019	Basic Japanese I		2019	Spring-Summer Mon, Tues Wed, Thurs, Fri

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**Course Registration**

You are about to complete self registration to the course(s) below. Please confirm the course information displayed is correct before clicking the Register button. After the self registration period, courses that you do not finalize registration for via the Student Information System may be deleted after the add/drop deadline.

Course Code	Course	Course Instructor	Year	Lecture info
1H870101	Basic Japanese I		2020	Spring-Summer ...

Register

After you click the button "Register", the following message will be displayed.

"Self registration is complete. If you would like to finalize the registration, please do so using the Student Information System."

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When the self-registration is complete, the course will be added to "My Courses" list.

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Receive manaba COURSE NEWS via mail

Make sure to **change reminder settings** in order to receive announcements to your email.

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Important announcements

Course News

There are no news.

Threads (latest first)

There are no threads.

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Click "Settings"

Settings

Announcements

Submission History

About Self Registration

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Click "Change reminder settings"

Settings

- Change reminder settings
- Change items per page
- Change Profile

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- In the field "All reminders" select "Receive".
- Fill in your regular Email address (and the cellphone Email address) that you want reminders to be sent to.

Please use the email address you check daily.

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- Click "save and sent test mail" at the bottom of the screen.
- You will receive the following message:

This email was generated automatically by manaba to confirm if you have set up a correct email address."

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## 3. Course Content

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ひとつばしだいがく 初級後半  
Beginner High

### Japanese Language Courses

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### Students eligible for the Beginner High courses

①

Took the Japanese Language Placement

OR

②

Passed Basic Japanese I

Passed Introduction to Japanese Language

ひとつばしだいがく 初級後半  
Beginner High

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### Basic Japanese II

- an intensive course
- 5 classes per week (5 credits)
- designed for students who want to learn the Japanese language intensively and major in the Japanese language at their home universities.

### Comprehensive Japanese for Beginners

- a light course
- 3 classes per week (3 credits)
- designed for students who plan to study at Hitotsubashi University for 1 semester or more and want to learn Japanese at a slow pace.


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## Bridge to Intermediate Japanese

- a **supplementary** course
- 1** classes per week (1 credits)
- designed for students who plan to study at Hitotsubashi University for 1 semester or more and want to improve Japanese performance skills to reach intermediate level.
- Students at the intermediate low level can also take the course.

This course is taught by experienced Japanese Lecturers together with students of Japanese Language Education at Hitotsubashi University Graduate School.



If you only take this class, you will not be able to proceed to the next level in the following semester.

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## Course paths for 1-Year students

### Intensive path (fast track)

**This semester**  
Basic Japanese II

if successfully passed  
step up to a higher level

**Next semester**  
中級前半  
Intermediate Low

- Intermediate Japanese I Speaking
- Intermediate Japanese I Reading
- Intermediate Japanese I Writing
- Intermediate Japanese I Kanji & Vocabulary

**NOTE!**

- tight schedule
- fast learning pace, much homework
- mastering your Japanese in a short period
- no time** for traveling and adjusting to the new environment

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## Course paths for 1-Year students

### Intensive path (slow track)

**This semester**  
Comprehensive Japanese for Beginners

stay at the Beginner High level  
deepen your knowledge and skills

**Next semester**  
Basic Japanese II

**NOTE!**

- You can start at a slow pace to have time to adjust to the new environment and to fill in the blanks in your knowledge to get prepared for the intensive course.
- You **cannot proceed** to the Intermediate Low level.

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## Course paths for 1-Year students

### Intensive path (slow track)

**This semester**  
Comprehensive Japanese for Beginners

stay at the course between Beginner High and intermediate low level  
deepen your knowledge and skills  
and if you don't have time to attend a 5-day class

**Next semester**  
Bridge to Intermediate Japanese

**NOTE!**

- You can start at a slow pace to have time to adjust to the new environment and to fill in the blanks in your knowledge to get prepared for next level.
- Bridge to Intermediate Japanese class meets once a week(Tuesday 2<sup>nd</sup> period)

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## Course paths for 1-Year students

### Non-intensive path

**This semester**  
Comprehensive Japanese for Beginners  
Bridge to Intermediate Japanese

**Next semester**  
No Japanese language classes.  
Devote your free time to self-study and explore Japan outside the classroom!

Students may also take both courses in the semester.

**NOTE!**

- Check the requirements at your home university.
- You **cannot proceed** to the Intermediate Low level.

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## Course paths for 6-Months students

### Intensive path

**This semester**  
Basic Japanese II

**Next semester**  
Return to your home university

\* Complete learning Japanese basics to step up to a higher level at your home university.

**NOTE!**

- tight schedule
- fast learning pace, much homework
- mastering your Japanese in a short period
- no time** for traveling and adjusting to the new environment

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## Course paths for 6-Months students

### Non-intensive path

**This semester**

**Comprehensive Japanese for Beginners**

\* Broaden your knowledge in Japanese basics and improve your skills at a slow pace.

**Bridge to Intermediate Japanese**

\* Enhance kanji and vocabulary knowledge and develop practical skills to bridge the gap between knowledge and performance.

Students may also take both courses in the semester.

**Next semester**

Return to your home university

**NOTE!**

- Check the requirements at your home university.

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**Basic Japanese 2** → **Intermediate low**  
 • Intermediate Japanese 1  
 • Intermediate Japanese 1 speaking ....

**Comprehensive Japanese for Beginners** → **Basic Japanese 2**

**Bridge to Intermediate Japanese** → **Basic Japanese 2**

- Even if you successfully pass Comprehensive Japanese for Beginners or Bridge to Intermediate Japanese, you **will not be able to proceed to Intermediate low** in the following semester.

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# Basic Japanese II

VS.

# Comprehensive Japanese for Beginners

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## Course Instructors

Course Coordinator 金 瑜真 (きむ ゆじん)  
[youjin.kim@r.hit-u.ac.jp](mailto:youjin.kim@r.hit-u.ac.jp)  
 Office Hour: by appointment

Other Instructors

**Basic Japanese II**

菊池 幸恵 (きくち さちえ)  
 李 冠美 (い かんみ)  
 田中 美穂子 (たなか みほこ)  
 上原 真知子 (うえはら まちこ)

**Comprehensive Japanese for Beginners**

たかはし おりえ (高橋 織恵)  
 なかがわ じゅんこ (中川 純子)

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# 3.1 Timetable

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## Course Period:

Thursday, April 10 – Friday, July 18

	Mon	Tue	Wed	Thu	Fri
<b>1st</b> 8:45 - 10:30	BJ II	BJ II	BJ II		CJB
<b>2nd</b> 10:45 - 12:30	CJB	BRIJ	CJB	BJ II	BJ II

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### Basic Japanese II

- 5 classes per week (5 credits)
- Students should attend all 5 classes.

★ Students are **not allowed** to take both courses during the same semester.

★ Since BRU is a supplementary course, it is possible for students to take both courses in the same semester.

### Comprehensive Japanese for Beginners

- 3 classes per week (3 credits)
- Students should attend all 3 classes.

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# 3.2 Textbooks

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### Basic Japanese II


### Comprehensive Japanese for Beginners



should be purchased



optional




should be purchased

Textbooks and workbooks are available at the Hitotsubashi Coop bookstore on West Campus.


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1. "GENKI Vol.2: An Integrated Course in Elementary Japanese (Third Edition)"  
The Japan Times, ¥3600+tax, ISBN: 978-4-7890-1732-9
2. OPTIONAL "GENKI Vol.2 WORKBOOK (Third Edition)"  
The Japan Times, ¥1700+tax, ISBN-13: 978-4-7890-1733-6



↑  
should be purchased



optional



NOT the 2nd Edition!

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1. "Marugoto: **RIKAI** Elementary 2 (A2)"  
The Japan Foundation, Sanshusha.  
1900 yen + TAX  
ISBN: 978-4-384-05757-7
2. Listening materials, supplementary materials for "Marugoto: Rikai Elementary 2 (A2)"  
Digital audio files, Vocabulary index, etc. (for FREE)  
[https://www.marugoto.org/en/download/elementary2\\_c/](https://www.marugoto.org/en/download/elementary2_c/)



should be purchased



NOT "KATSUDOO"

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- Supplementary materials will be distributed before classes via MANABA.
  - ★ Students should check the MANABA course page and download handouts before each class.
- Copies of textbooks will be distributed in class (only for the first week).  
Regular students enrolled in the course **MUST** purchase textbooks as soon as possible.

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## 3.3 Schedule

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## Course Description Materials

Download the course description materials from the **“Resources”** on the **manaba** course page.

1. Spring-Summer Semester 2025 Syllabus
2. Spring-Summer Semester 2025 Schedule
3. “How To” materials

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☞ Download the schedules from the **“Resources”** on the **BJ2** or **CJB** manaba course page.

### Use the class schedules to:

- preview lessons;
- get prepared for quizzes;
- submit assignments on time;
- manage your time effectively.

★ Class schedules may be subject to change.

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## 3.4 Grading

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### Basic Japanese II

Final Exam , Final Video	30%
Midterm Exam	20%
Kanji Quizzes	10%
Vocabulary Quizzes	10%
Grammar Assignments	10%
Writing Assignments	5%
Pronunciation Assignments	5%
Participation	10%
<b>Total</b>	<b>100%</b>

### Comprehensive Japanese for Beginners

Final Exam, Presentation	30%
Midterm Exam	20%
Homework (Grammar Exercises)	20%
Vocabulary & Kanji Quizzes	15%
Participation	15%
<b>Total</b>	<b>100%</b>

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## Attendance

- **No audit** is allowed. Students who want to attend Japanese learning classes are required to register.
- Being **absent or late** to class **will be penalized** with a total score reduction.
- Keep in touch with the class instructors if you have any problems with attendance.

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## Homework

- You will be given homework assignments on a regular basis. **Refer to the course schedule and meet deadlines.**
- You should submit your homework at the beginning of the class following the instructor's directions. **No submission after the deadline is accepted.**
- Incomplete or incorrectly done homework will NOT be accepted and will be marked as 0.

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## Quizzes

- Quizzes will be held at the beginning of the class. **If you come late, you will miss the quiz.**
- No make up for quizzes.

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## Exams

- You may make up for midterm and final exams **ONLY IF YOU HAVE SERIOUS CIRCUMSTANCES**. In this case, you must submit a written explanation and inform the coordinator as soon as you can.
- Makeup exams need to be taken within a week after the scheduled exam date and will NOT be offered before the original test dates. The score for a makeup exam will be decreased by 10 %.

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- ALL the courses are taught using the "direct method," which means that classes are conducted **only in Japanese**.
- **We have strict attendance rules.**  
If students miss classes, it will be difficult to catch up and successfully finish the course.

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## FQA

How do we pre-register for the classes?

*Submit "Students Information Sheet" on the manaba "Surveys" page.*

*\*Only students who have already decided to take the class.  
It is not the official course registration.*

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## FQA

Can we attend various classes during the first week? (Just try them in order to decide which class I would take.)

▶ *Due to the registration system, YES.*

*However, if you miss a class, you will need to catch up on the lesson content on your own, as there will not be any extra classes for catching up.*

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## FQA

My major class conflicts with the Japanese class.  
(i.e., Japanese Economics and BJ2 both are  
scheduled on the same day and same period )  
Is it possible to be absent from some classes in a  
week?

- ▶ **NO.** *You must attend all classes.*  
(5 classes a week for BJ2 or 3 classes a week for CJB)

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## FQA

Can we register for both BJ2 and CJB?

- ▶ **No.**  
*You can attend both classes during the first week. After that  
carefully read the course materials (syllabus and schedule) and  
choose **only one**.*

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## 5. FQA

Can we talk to teachers if we are unsure which  
class to take?

- ▶ **Yes.** *We will stay here after this orientation and  
answer your questions about the courses.*  
*We will also have a course consultation from  
**13:30~14:30 on April 2 in the Mercury Tower 7F.***

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