



# HITOTSUBASHI INTERNSHIP PROGRAM 2025

In an effort to provide exchange students with genuine cultural/educational/work experiences in Japan, Hitotsubashi University have joined with several companies in Tokyo to create a 4-week internship program. The purpose of this program is to provide opportunities for exchange students to understand business customs and practices in Japan, and help them to develop fundamental business skills and knowledge through practical experience.

## Internship Period

July 24 (Thur.) – August 20 (Wed.), 2025

## Eligibility

- Registered exchange students at Hitotsubashi University
- Third & Forth year international students
- Language requirements: The level of Japanese/English required varies from company to company, see p.5-

**\*Participants will be required to purchase insurance in case of accidents during the internship.**

## Openings

Several companies (maximum 3 interns per company)

\*Refer to p.4-7 for company profiles



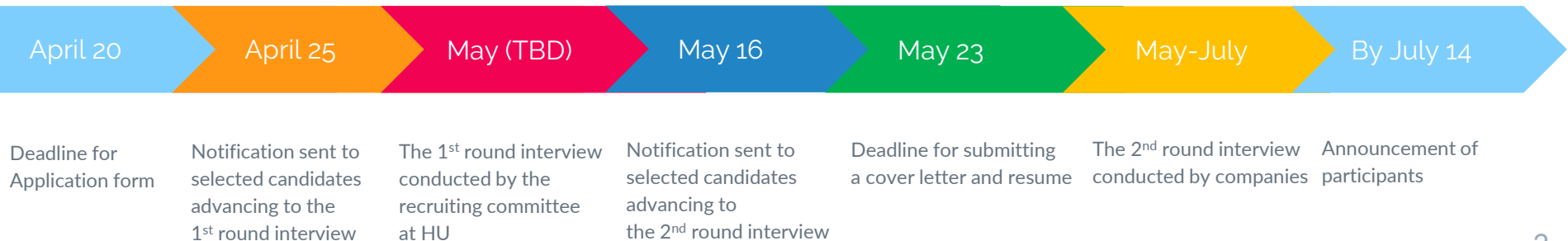
Application Form  
QR Code



# Program Schedule



# Application Deadlines & Decision Schedule



# Second Round Interview

Candidates advancing to the second round interview must prepare and submit a **cover letter** (Maximum one page) and a **resume**

**Cover letter** should:

- ✓ Outline your main goals and briefly explain what factors have contributed to your decision to apply to this experience and why you have chosen to do so at this particular stage in your career;
- ✓ Provides a chance for you to discuss your passions, values, interests and whatever else you would like to show;
- ✓ Emphasize those experiences that were most important and meaningful for you — which may not necessarily be those that were most outwardly prestigious:
- ✓ In one page (A4).

**Resume** includes your employment history in reverse chronological order, if applicable (with titles, dates, and whether you worked part-time or full-time), your educational record, a picture and any other information appropriate to a business résumé. The résumé should not be more than one page.

# Company Profile

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1. Aimsoul
2. Aoi Pro.
3. Trusted Corporation

\*This list is subject to change according to the company's availability.

# 1. AIMSOU

Classic Bld. 4F, 3-12-5, Taitou, Taitou-ku, Tokyo



HIP 2025

## Company Profile

<https://www.aimsoul.com/company/>

すべての人が生きがいを感じられる、熱い世界を実現したい。

We want to manifest a passionate world which will allow all people to feel an engagement for work & life.

### AIMSOUL services include:

- Recruitment Consulting Business
- L & D Business
- Intercultural Communication Training
- Global HR Solution

<https://hr-cqi.net/>

### Office

Classic Bld. 4F, 3-12-5, Taitou, Taitou-ku, Tokyo 110-0016, Japan

### Established

July 7, 2005

### Number of Employees

40

## Job Description

- Sales activities for CQI (Cultural Intelligence Quotient Inventory)
- Translation (Japanese / English)
- CQI related research activities

### 【Work hours】

9:00～18:00 (Lunchbreak: 60 minutes)

### 【Worksite】

Remote work

Japanese Language requirements: N2, or equivalent

## 2. AOI Pro.

# AOI Pro.

### Company Profile

<https://www.aoi-pro.com/en/>

AOI Pro., Asia's leading creative production company, works with world's top agencies to craft powerful and meaningful films for brands across marketplace. In addition to commercial film work, AOI Pro. has in recent years expanded its creativity to feature films and TV drama series. Garnering numerous international and domestic awards, AOI Pro. has gained a high reputation as a leader in the Japanese advertising and entertainment industries.

### Establishment

October 25, 1963

### Employees

400 (as of Dec. 31, 2024)

### Business Description

Full-service production of commercials, digital content, and entertainment content

### Job Description

- **New business planning and promotion.**
- **Business launch planning and sales support.**
- **Support operations for “Tori-tabi(filming trip) project.”** (a project that aims to revitalize the region by promoting its charms through video.)
  - Planning for overseas markets, planning for foreigners, and market analysis.
  - Experience video production in an actual project to be held in Japan.
- **Support operations for VTuber overseas expansion project.**
  - Content proposals and market analysis for them.
  - Interpretation and coordination with an understanding of language and cultural background.

#### **【Desired candidate】**

- Someone who is interested in video production.
- Someone who is interested in marketing and planning proposal work and wants to incorporate their own ideas into business proposals.

**【Number of Positions Available】** 2

**【Work hours】** 9:30-17:30

**【Worksite】**

■ **Shibaura (Head office)**

3-18-12, Kaigan, Minato-ku, Tokyo 108-0022, Japan

■ **Nakameguro**

Kusabana Bldg., 1-5-8, Kamimeguro, Meguro-ku, Tokyo 153-0051, Japan

Japanese Language requirements: N2, or equivalent

# 3. Trusted Corporation



〒105-6415, 15F Toranomon Hills Business Tower, 1-17-1 Toranomon, Minato-ku, Tokyo



HIP 2025

## Company Profile

<https://www.trusted-inc.com>

## Company Introduction

Trusted is an innovation consulting company based in Japan and Switzerland. With the vision to accelerate innovation, we help companies build innovation strategies and foster partnerships to execute projects in Europe and Japan. Our team is full of passionate experts in the open innovation ecosystem who are well connected in both Japan and Europe.

We conduct synergy analyses to provide solutions through unique perspectives and out-of-the-box ideas in industries such as mobility, clean energy, manufacturing, electronics and, more.

## Established

2016

## Number of Employees

5

## Job Description

- Research and analyze innovation market trends in Europe and Japan
- Assist in the creation of a database of potential partners and generate leads
- Create case studies of successful innovation methodologies
- Prepare presentations
- Assist in organizing online and offline networking events
- Suggest and create content for social media (blog articles, newsletters, designs)

## 【Work hours】

Flexible, determined before internship begins

## 【Worksite】

Hybrid, with possibility to visit office once per week.

Japanese Language is not required  
Intermediate to advanced English proficiency required