



INTERNATIONAL OFFICE - FACT SHEET 2026-2027



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Inbound International Exchange

Outbound International Exchange



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affiliated with



2026-2027 Calendars

FALL 2026

Incoming EXCHANGE

27.08.2026 - 18.12.2026

Arrival In France up to: 26 August

Orientation Session: 27 - 28 August

CEMS Guests

24.08.26 - 11.12.2026

Arrival In France up to: 23 August

Orientation Session: 24 August

SPRING 2027

EXCHANGE Incoming

21.01.2027 - 28.05.2027

Arrival In France
Up to 20 January

Orientation Session
21-22 January

CEMS Guests

11.1.27 – 16.4.2027

Arrival In France
Up to 10 January

Orientation Session
11 January

Semester dates always include exam week that is the last week of semester.

Midterms for electives will take place during the last lecture of class

Students should not make any travelling arrangement before they have

completed all lectures and exams, as they remain officially enrolled

until the very last day of the exchange.

Exams are not to be rescheduled.

EXCHANGE STUDY PROGRAM

HEC Paris offers to Exchange students:

A variety of disciplines of study: Fiscality & Law, Finance & Economics, Strategy & Management, Marketing, Accounting & Management Control, Operations Management & Information Technology, Decision Science & Information System, Management & HR, French Language & French Culture. Close links to the international business world through companies participating in courses, conferences, business games, internships, recruitment sessions, etc.

Course load and minimum requirement below, apply to Exchange students only: **Semester students: 24-30 ECTS*** – **Annual students: 54-60 ECTS***
Regardless of home school's requirements (if requiring less).

Student can choose freely between core courses and electives

ECTS:

Management Core courses 18h / 36h: **3 / 6 ECTS**

Electives 18h: **3 ECTS**

French language course 30h: **6 ECTS** can be included in the 24 **ECTS** min. required.

Exchange course catalog **release periods:**

Fall edition: end June - mid July

Spring edition: beginning of December.

Course selection is made on-line (when students are invited).

Once the course selection(s) is (are) closed, courses changes ("adds and drops") **are no longer be possible**. Only, under certain conditions. (ex: missing or having too many ECTS).

CEMS Guests STUDY PROGRAM To Cems partners only:

Please contact our colleague **Françoise Figarola** regarding academic and schedule info.

The program manager will send a dedicated fact sheet

CEMS Program Manager
Tel: + 33 1 39 67 96 35
mib-cems@hec.fr



EVALUATIONS, GRADING and GPA CALCULATION

A = 4 – Excellent

Outstanding performance

B = 3.5 - Very good

Above the average standard

C = 3 – Good

Generally sound work

D = 2.5 - Satisfactory Fair

E = 2 – Sufficient

Performance meets minimum criteria

FX = 1 – Insufficient

Fail (Credits non validated)

F= 0 – Fail (Credits non validated)

Evaluations based on class participation, orals, presentations, written exams essays,
projects, or group reports.

Credits awarded to students having obtained grades A, to E.

Grades FX and F do not grant any credits.

In the case of a re-take exam only applicable to yearly students present on campus, D is the highest passing grade obtainable.

LANGUAGE

Language requirement: set as **B2 for English (Valid IELTS or TOEFL test required for all non-English mother tongue students). Can be replaced with a letter from Partner school if student is registered in a program fully taught in English.**

Language of instruction: English and / or French (depending on

courses). All **core** courses are offered in French and English.

Electives held in English or French.

French Language course: Although not compulsory, international students are invited to take French classes, during their study. If the schedule allows it. HEC offers beginner, intermediate and advanced level classes.

CAMPUS FACILITIES



In 1964

President Charles de Gaulle inaugurated the 250 acres HEC campus

Thereby HEC was becoming the first French Business School to create a real campus outside of Paris some 15 miles from Notre-Dame.

HEC campus is in Jouy-en-Josas, a suburban town on the South-West side of Paris, close to Versailles. Public buses available several times a day from campus to Jouy-en-Josas train station, and HEC SAVAC shuttle service, from and to campus, to the Massy RER C station and to Paris. Trains to and from Paris: (approx. 45 minutes). Check Intranet for interactive train network map and buses schedules.

1 lecture hall of 500 seats
28 Auditoriums

videoconference system
12 classrooms seating 18/24 people
7 classrooms seating 40/50 people
Library with approx. 60 000 books, 740 journals

Working areas.

2 business bookshops
1 printing center

A trading room
(in collaboration with Reuters)

1 computer room
networked PCs throughout the campus, Free Wi-Fi
Language resource center with workstations

A 1000 m²
reception/exhibition area

Health & Prevention center
Place of worship

SPORT FACILITIES

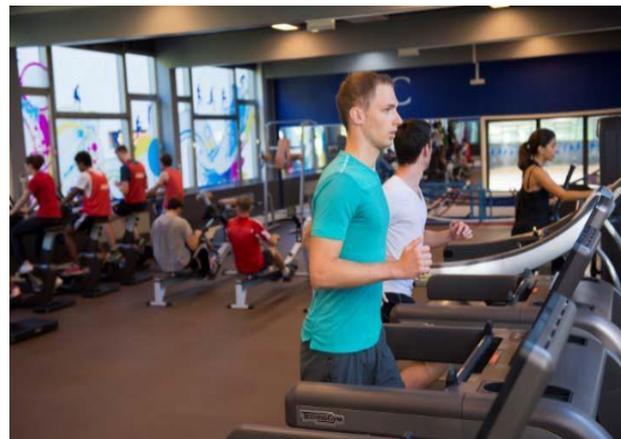


1600 m² indoor sports gymnasium

Climbing wall, fitness room with connected equipment, Dance, ping-pong, karate, aerobics and yoga, cross training. 10 000 m² of outdoor facilities include a Rugby pitch, two soccer fields, four tennis courts, an athletic field and a golf practice range. Off-site sports include rowing, riding, skiing, sailing, golf. Poly Technique School's swimming pool access. Exchange students may take part in these activities during their exchange.

Registration requirements:

- Vaccination records
 - Fee payable [here](#)
- 55€/ semester or 80€ annual students



ON & AROUND CAMPUS FOOD SERVICES

University restaurant seating 650 students, serves 2000 to 2300 meals a day (Lunch and dinner)

3 cafeterias serving hot and cold beverages, sandwiches salads and pizzas.

1 bar.

A supermarket "Auchan" is located across the street from campus
Hairdresser, beauty salon, Pizza restaurant and a SPA.

Other shops and services located near campus and downtown include Post-office, Pharmacies, Banks, and Restaurants. Bakery, train station and bus stops.

Amazon locker

ESTIMATED COST OF LIVING

Approximately 8€ /meal for lunch & dinner, if taken at the student's restaurant. Resident's permit fee (if applicable): 58€ (subject to change)

The **International Student Society** events (optional and subject to change):

80€/semester or 40€ (if you open a bank account during Banks forum).

120€ or 70€ for yearly students. Payable on-line via

<https://www.mybeespace.fr/>

Facebook: <https://www.facebook.com/hecinternationalsociety>

International Student Society:

Email: association.is@hec.edu

[https://www.hec.edu/fr/grande-ecole-masters/vie-](https://www.hec.edu/fr/grande-ecole-masters/vie-etudiante/associations-etudiantes/hec-international-society)

[etudiante/associations-etudiantes/hec-international-society](https://www.hec.edu/fr/grande-ecole-masters/vie-etudiante/associations-etudiantes/hec-international-society)

ACCOMMODATION

Fall Semester: Off - campus only

campus housing **not available**

Spring semester: On-campus

(subject to availability) *No cooking facilities

+ Off campus

Various alternatives offered: <http://hec.studapart.com/fr/hec/>

(Access with HEC personal credentials)

<https://hec.studapart.com/en/residence/1739>

ECLA Massy (Massy Palaiseau RER B & C train line)

NOMINATIONS, REGISTRATIONS & DEADLINES

Fall 2026: by March 20th 2026 - **Spring 2027:** by Oct 16th, 2026.

How to nominate your students?

STEP 1/ NOMINATE YOUR STUDENTS

Via your our new portal Mobility Online using your Institution's HEC nominations account. (Credentials sent for each program)

<https://www.service4mobility.com/hecparis/>

Nominations made per program and per session

(Fall only, Fall-Spring & Spring only) according to available slots.

Note: **We have a strong preference for welcoming your students during the Spring term whenever possible.**

No students with French education background are allowed to join the Exchange program at HEC Paris.

French nationals or with dual nationality, are accepted, depending on the above.

STEP 2/ STUDENTS SELF REGISTRATION

Your students will receive an automated email instantly after nomination is entered on the platform, inviting them to complete their own registration using Mobility Online platform.

Registration must be completed within 24/48 hours

Registration requires the upload of 4 or more items including:

- Resume (PDF)
- Transcript (PDF)
- Formal photo (JPG format) for ISIC student card
- **English** proficiency test result (IELTS, TOEFL): **B2 minimum**
- (Except English mother tongue)



ADMINISTRATION (INSURANCES & DOCUMENTS)

COMPULSORY documents

(to be prepared and sent by each student before reaching campus)

C h e c k l i s t (provided during pre-arrival process)

C o p y o f P a s s p o r t (photo page, + valid visa for FRANCE page)

(if E.U Citizen) **C o p y o f E u r o p e a n h e a l t h c a r d**

o r c o p y o f i n s u r a n c e p o l i c y (n°, name and coverage must show)

I n s u r a n c e c o m m i t m e n t f o r m (available on intranet page for Exchanges)

TRAVEL INSURANCE must be inclusive of:

- Repatriation
- Personal liability
- Health + medical expenses (E.U card covers health only)

And or private insurance covering all the above)

LEGAL STAYS

Travel to France, with another EU country resident permit **does not allow to study**

Visa D must be obtained PRIOR TO TRAVEL and **validated online upon arrival in**

France <https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/>

INTERNATIONAL OFFICE RESOURCES

Dedicated **INTRANET PAGE** for Exchange students

https://hecparis.sharepoint.com/sites/Heconnect_myprogram/SitePages/INCOMING-EXCHANGE-PROGRAM.aspx

Only accessible after students have received their HEC Personal credentials.

Organizing your students "Exchange experience" at HEC Paris.

All necessary pre arrival info on Exchange program/ CEMS or/and DOUBLE DEGREE EXCHANGE will be made available / shared with students in due time. **Students are strongly encouraged** to stay alert and expect updates, from nomination day until they reach campus via our intranet page (once they have received access) to check out updates, new posts, thread of info), for an easy follow-up of the evolving pre arrival process. Valuable information will be posted there, and emails sent to confirm:

Course catalog release

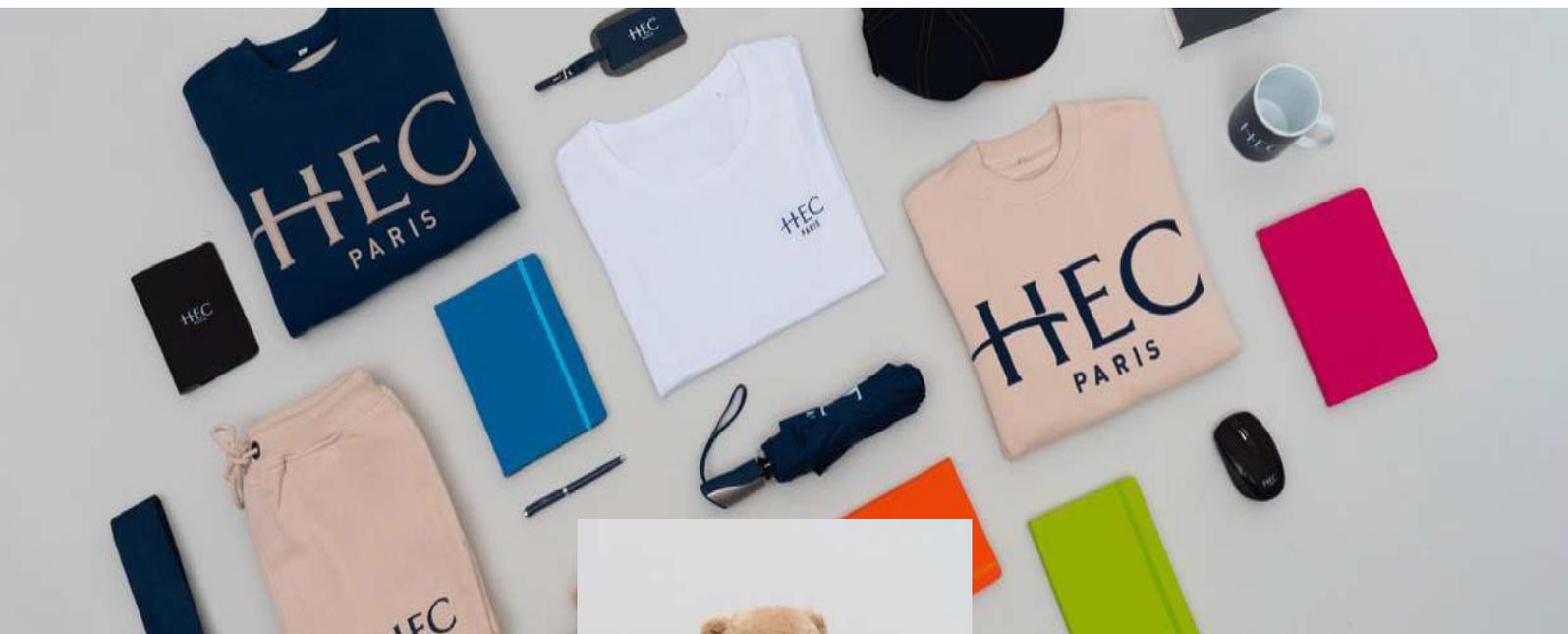
On-line course selection campaign

Note: The official HEC Paris enrollment letter is sent automatically to all students (only after) they complete the online registration. (may not be sent right away).

AFTER THE EXCHANGE

Final documents (Transcript, Certificates of Completion of exchange)

will be made available via a drive on Outlook only with shared with universities.



CONTACT US:

HEC PARIS - International office (S12-S13)

1, Rue de la Libération
78351 Jouy-en-Josas Cedex - France

Visit our website

<https://www.hec.edu/en/master-s-programs/visiting-students-programs/exchange-program>

General information

<https://www.hec.edu/en/>